

**Council Meeting
Tuesday, July 2, 2024
City Council Chambers
6:30 p.m.
AGENDA**



Call to Order

Pledge of Allegiance

1. Consent Agenda
 - Minutes
 - Council Minutes –June 18, 2024
 - HRA – June 12, 2024
 - License Application
 - Exempt Gambling Permit – Windom Fire Dept. Relief Assoc. – October 13, 2024
 - Amplification Permit – Phat Pheasant Pub – July 20, 2024 & August 24, 2024
 - Regular Bills
2. Department Heads
3. Flood Emergency Update – Consider Resolution Extending Emergency Declaration
4. Resolution Accepting Donation – Windom Public Library – Friends of the Library
5. South Cottonwood Lake Subdivision – Inspection Agreement
6. Resolution Appointing Election Judges
7. Fire Department – Recruitment Authorization
8. River Bend Liquor - Fire Department Fundraisers - August 1st through September 11th
9. Additional Mayor Appointment
10. Contractor Payment
 - Generation Plant Construction – Wilcon Construction Services LLC - Payment No. 8 - \$450,844.35
11. New Business
12. Old Business
13. Council Comments
14. Adjourn



**Regular Council Meeting
Windom Community Center
June 18, 2024
6:30 p.m.**

1. Call to Order:

The meeting was called to order by Mayor Pro Tem Dennis Esplan

2. Roll Call:

Council Present: Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson

Council Absent: Mayor Dominic Jones

City Staff Present: Steve Nasby, City Administrator; Scott Peterson, Police Chief; Jon Ketzenberg, Streets & Parks Superintendent; Ben Derickson, Fire Chief; Kristen Porath, Ambulance Director; Tim Snyder, Community Center Director; Tim Hogan, Recreation Director; Tiffany Lamb, EDA Director; Todd Severson, Building Official and Mary Hensen, Senior Administrative Assistant

3. Pledge of Allegiance

4. Consent Agenda:

- Minutes
 - Council Minutes – June 4, 2024
 - Economic Development Authority – June 10, 2024
 - Community Center Commission – June 10, 2024
 - Library Board – June 11, 2024
- License Applications
 - Exempt Gambling Permit – American Legion Unit 206 Auxiliary – Aug. 7 – 10, 2024
- Regular Bills

Motion by Nelson second by Benson approving the Consent Agenda and adding a Resolution in support of a state grant application for ARMER radios for the Ambulance Department to New Business. Motion carried 5 – 0.

5. Department Heads:

Kristen Porath, Ambulance Director, said that on Thursday, June 20th there is an open house at the Emergency Services Facility to recognize Tim Hacker and Kim Powers for their 60+ combined years of service to the Windom Ambulance Service. She invited the public to attend and wish them well.

6. Resolution Accepting Donation – Fire Department – Windom Fire Relief Association:

Council Member Benson introduced the Resolution No. 2024-22, entitled “AUTHORIZATION TO ACCEPT DONATIONS FROM THE WINDOM FIRE RELIEF ASSOCIATION FO THE WINDOM FIRE DEPARTMENT” and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Esplan, Benson, Quade, Nelson and Grunig. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

7. 2nd Reading Ordinance No. 199, 2nd Series – Short Term Rental Properties:

Todd Severson, Building Official, said that there are two code items that the Planning Commission was recommending for approval to update the City Code. These items are addressing the dumping of hazardous waste on private property and short-term rentals. The Council had previously discussed these items at the last meeting and there were no follow-up questions or revisions made.

Motion by Grunig second by Benson to approve the 2nd Reading of Ordinance No. 199, 2nd Series. Motion carried 5 – 0.

Motion by Quade second by Nelson to approve the publication of a Title & Summary for Ordinance No. 199, 2nd Series. Motion carried 5 – 0.

8. Cemstone Plant Site – Demolition Project:

Tiffany Lamb, EDA Director, said that the demolition project for the former Cemstone site was nearly completed and the State grant for the work is being closed out. The contractors have made good progress and will complete the work by June 30th. The recent rains have held them up from a few of the final items such as seeding so an amendment to the demolition agreement is needed to extend the timeframe. To comply with the State grant terms staff is also requesting approval of the payment for Certificate #4 for Voss Plumbing and Heating for \$207,500. Funds will be requested from the State for the payment.

Grunig asked if the EDA Board had recommended the Supplemental Agreement. Lamb said that it was discussed at the EDA Board meeting but not voted upon. Both the project engineer and City Attorney have reviewed the agreement.

Motion by Grunig second by Nelson to approve the amendment Supplemental Agreement #1 between the City and Voss Plumbing and Heating as presented. Motion carried 5 – 0.

Nelson asked about the reconstruction of the park road and if that is part of this work. Lamb replied that the road was not part of the demo, but is the developers cost to reconstruct and that will be part of the development cost or from the pre-paid TIF.

Motion by Benson second by Nelson to approve Certificate of Payment #4 in the amount of \$207,500.00 for the former Cemstone site demolition work. Motion carried 5 – 0.

9. Street Department Recommendation – Reallocation of Funds:

Jon Ketzenberg, Streets & Parks Superintendent, said that the Street Department had sold some old equipment and is requesting to use the sales proceeds to purchase a new broom attachment for their skid loader amounting to \$7,066 and use the remaining balance of funds of \$9,653 for the Island Park Shelter project as material costs have gone up. He added that the State Plumbing permit had been received so there can be some progress on the shelter soon.

Motion by Benson second by Quade to approve the reallocation of Street equipment sales proceeds for the broom purchase and use for the Island Park Shelter. Motion carried 5 – 0.

Ketzenberg noted that two of the new snow plow trucks arrived this week and the third truck is to be delivered soon. He also thanked several Windom Highschool students for helping clean up the parks.

10. Community Center Capital Purchase Request – Floor Scrubber & Tables:

Tim Snyder, Community Center Director, said that the Community Center Commission is recommending the replacement of the floor scrubber machine as the current one is end of life and having multiple repair issues. They obtained several quotes and are asking for \$5,750 from the

Equipment Fund to purchase the floor scrubber. They selected the New Tec unit as it had the best warranty on parts and service.

**Motion by Benson second by Nelson to approve the purchase of the floor scrubber for \$5,750.
Motion carried 5 – 0.**

Snyder added that the Council funded \$2,500 in the 2024 budget for replacement of tables. The Community Center Commission is requesting that \$3,966 be used for new tables with the balance of funds over the \$2,500 budget come from the Community Center's operational budget.

**Motion by Grunig second by Nelson to approve the purchase of the floor scrubber for \$5,750.
Motion carried 5 – 0.**

11. Resolution Final Layout Plan for Truck Highway 60:

Nasby said the City Council had held the required public hearing on the proposed MN DOT final layout for Highway 60/71 on June 4, 2024 and the resolution in the packet was drafted to address the denial of municipal consent for the proposed re-striping of the highway, approval of traffic signal replacement and request by the City for MN DOT to remove the trial re-striping south of Highway 62. One discussion point in the resolution is the amount of local contribution the City Council wants to make for the traffic light replacement project if any. During the City Council\MN DOT meetings the cost to the City for its share of the traffic lights was shown to be \$177,000 according to MN DOT's policy for the 10th Street intersection. The City had applied to MN DOT for a Carbon Reduction grant for the traffic light project to cover 80% of the City's costs, but were informed that those funds were only accessible if the City approved the re-striping project. The resolution approving the replacement of the traffic signals is shown as a blank so Council can discuss an amount for the local contribution.

Esplan said he did an informal traffic count and the highway has 10 or 20 times the volume seen on 10th Street so the City paying 20% of the traffic signal replacement cost is what he could support at \$35,400. He added that the striping south of Highway 20 has been a dismal failure.

Grunig said the proposed re-striping would have a profound negative impact on Windom residents. He has driven the highway on multiple days and the travel time through town is four minutes and six seconds up to five minutes and one second so he does not see re-striping will make any significant improvements. At an average of about four and a half minutes with a single lane there will still be the stops for the traffic lights and will not make it more efficient or access easier. He is willing to consider the 50/50 split on the traffic signal replacement as that was one in 1984 and MN DOT has assured him that this is the same policy for local contribution across the state.

Nelson questioned why the new lights were needed as these are still working. Grunig replied that the lights are in rough shape and structurally questionable.

Benson said the Council heard the voice of Windom residents and they want the four-lane back through town, which was loud and clear. The stoplights are old and do need to be replaced, but he is not sure the 50/50 cost split is right, but he would support it.

Quade thanked the public for attending the open house and hearing. Citizens clearly want the four-lane back and she will support the traffic light replacement.

Grunig noted that any turns into the liquor store by southbound traffic creates an issue due to the striping south of the traffic light.

Nasby said the resolution, when a motion is made, will need the local traffic light contribution amount stated. Also, MN DOT is present if the Council has any questions. Last, he said that given the

Preliminary

discussion tonight the re-striping proposal will be voted down as shown in the resolution. If that happens the MN DOT Commissioner has the option to make modifications to re-present to the Council, not undertake the project or file for an appeal which is laid out in statute.

Esplan said he agrees with everything Council said except for the traffic light contribution and he will be voting no.

Council Member Quade introduced the Resolution No. 2024-23, entitled "RESOLUTION REGARDING MNDOT'S TRUCK HIGHWAY 60 LAYOUT PROPOSAL" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Nelson, Quade, Benson and Grunig. Nay: Esplan. Absent: None. Abstain: None. Resolution passed 4 – 1.

12. Personnel:

Tim Hogan, Recreation Director, requested that two seasonal hires be approved. He recommended Theora Ahnupkana for the pool and Tyler Maras for recreation programs. Hogan said he had one more seasonal person come up after the packet went out. He is asking to include Aley Cory for seasonal help at the Arena as two previously approved people have yet to complete their employment paperwork.

Motion by Quade second by Benson to approve the hiring of Theora Ahnupkana, Tyler Maras and Alex Cory as part-time, seasonal employees. Motion carried 5 – 0.

13. New Business:

Nasby said the Ambulance Department is working on a grant application to fund the replacement of all their radios which are end of life. The State grant is due shortly and a resolution of support and financial commitment from the Council is needed. The radio grant is asking for about \$61,000 in State funds to match with up to \$65,000 of Ambulance reserve funds to purchase all new radios and related equipment. The Department wants to replace them all at the same time for consistency in equipment, training and coordination with the County dispatch. The grant is actually a 95/5 grant but has a lower anticipated amount of award, but with the City putting in more local match staff is hoping to increase the odds of funding. Porath concurred that the radio replacement grant application is needed and that the radios are on the Ambulance Department's capital improvement plan list for 2025.

Council Member Grunig introduced the Resolution No. 2024-24, entitled "A RESOLUTION TO APPROVE APPLICATION FOR DEPARTMENT OF PUBLIC SAFETY EMERGENCY COMMUNICATION NETWORKS PROPOSAL TO 224-2026 ARMER EQUIPMENT GRANT PROGRAM" and moved its adoption. The Resolution was seconded by Benson and on roll call vote: Aye: Grunig, Benson, Quade, Esplan and Nelson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

14. Old Business:

None.

15. Council Comments:

Grunig thanked the public for attending and voicing their comments at the public hearing.

Esplan said he too appreciated the public input on the highway proposal.

Quade thanked the Riverfest committee, volunteers and those attending the activities. She though the Lion's Club event went well. The new Island Park Shelter will be getting underway and will be nice. The snow plows will get the naming done shortly when all trucks are here. There is a Windom Area Health golf fundraiser for their mental health services on Friday.

Preliminary

Benson also thanked the Riverfest committee and attendees. He thanked the public for their attendance at the MN DOT open house and public hearing. Benson thanked the City employees for all their efforts as it takes many people to keep the City running. Last, he asked people to be mindful of the weather and potential flooding.

Nasby thanked Tim Hacker and Kim Powers for all of their service to the community through the Windom Ambulance Service.

16. Adjournment:

Mayor Pro Tem Esplan adjourned the meeting by unanimous consent at 7:20 p.m.

Dennis Esplan, Mayor Pro Tem

Attest: _____
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN

June 12, 2024 at 8:30 a.m.

A regular meeting of the Board of Directors was held on June 12, 2024 at Hillside Manor. Board Members present: Jean Fast, Linda Jaakola, Margaret McDonald, and Tony Scott. Also present was Executive Director Linda Loewen and Operations Manager Tami Wahdan. Absent: Joel LaCanne excused and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:31 a.m. with the consent agenda approved which included minutes from the May meeting, the Agenda, Balance Report and Bills Report. (Jaakola/McDonald)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director reported Bergen has completed the parking lots at RV and HS.
2. The Executive Director reported the new copy machine has been installed.
3. The Executive Director reported that the Directv at RV and HS is ready to be installed. We are waiting on a date.
4. The Executive Director reported the CNC Policy is in process of being written.

New Business consists of:

1. The Executive Director reported we have had some water leak issues at HS. We have had Scott Olsem make repairs which has helped but not solved the problem. She has spoken to Mike Bischel from Bischel Building who was the installer in 2018. He may come look to see if it is a warranty issue. She has also reached out to our Insurance to have an adjuster evaluate the issue.
2. The Executive Director reported on replacing the windows at HS Manor. After some discussion a motion was made put out an RFP to proceed with the replacement of windows at HS. There are CFP funds for this project. (Jaakola/Scott)
3. The Executive Director reported we received an invoice in the amount of \$700 toward a new SCDP Loan.
4. The Executive Director reported on receiving the Principal Infrastructure Loan payment of \$114.31.
5. The Executive Director reported on the Jacuzzi tub leaking at RV. After some discussion a motion was made to remove the Jacuzzi and toilet on the 5th floor at RV but leave the sink in the room and turn it into a storage room. (Scott/McDonald) Jaakola opposed.
6. The Executive Director reported Royal Glass replaced a broken window in the garage at 957 River Road.
7. The Executive Director reported the purchase of Dad's Root beer and popcorn for all the men at RV and HS for Father's Day.
8. The Executive Director reviewed the June overview.

Upcoming Board Meetings are scheduled July 10th (RV) at 8:30 a.m. and August 14th (HS) at 8:30 a.m.

With no further business, the meeting was adjourned at 9:02 a.m. (McDonald/Jaakola)

Jean Fast, Chairman

Linda Loewen, Executive Director

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Windom Fire Department Relief Association

Previous Gambling Permit Number: X- 34764-24-016

Minnesota Tax ID Number, if any: _____

Federal Employer ID Number (FEIN), if any: 41-6029415

Mailing Address: 444 9th Street

City: Windom State: MN Zip: 56101 County: Cottonwood

Name of Chief Executive Officer (CEO): Kjell Turner

CEO Daytime Phone: 507-822-1385 CEO Email: kjell.turner@gmail.com

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): wfd55@windommn.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Windom Emergency Services Facility

Physical Address (do not use P.O. box): 938 5th Ave

Check one:

☒ City: Windom, MN Zip: 56101 County: Cottonwood

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 10-13-2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☒ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: Windom

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

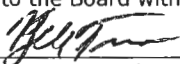
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 6-26-2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Kjell Turner

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

How You May Spend Gambling Funds	How You May Not Spend Gambling Funds
Allowable expenses - Gambling funds may be spent for allowable expenses, such as: • gambling equipment (pull-tabs, bingo paper, bingo blower, paddlewheel tickets, tipboard games); • advertising; • printing raffle tickets; or • any services or goods that are directly related to the conduct of your gambling. Charitable contributions - Gambling funds may be spent for the following charitable contributions (lawful purpose): • to or by 501(c)(3) organization and 501(c)(4) festival organizations; • relieving the effects of poverty, homelessness, or disability; • problem gambling programs approved by the Minnesota Department of Human Services; • public or private nonprofit school; • scholarships (if a contribution is made to a scholarship fund, it must be made to a nonprofit organization whose primary mission is to award scholarships); • church; • recognition of military service (open to public) or active military personnel in need; • activities and facilities benefiting youth under age 21; • citizen monitoring of surface water quality, with data submitted to Minnesota PCA; • unit of government (NOTE: A direct contribution to a law enforcement or prosecutorial agency is not allowed); • wildlife management projects or activities that benefit the public-at-large, with DNR approval; • grooming and maintaining snowmobile or all-terrain trails that are grant-in-aid trails, or other trails open to public use, with DNR approval; • supplies and materials for DNR training and educational programs; • nutritional programs, food shelves, and congregate dining programs primarily for persons who are 62 or older or disabled; • community arts organizations or programs; • humanitarian service recognizing volunteerism or philanthropy; and • acquisition and repair of real property and capital assets (contact the Gambling Control Board for requirements).	1. Controlled contribution - An organization may not retain any control over any contribution made from gambling funds. The only exception is for expenditures by a 501(c)(3) organization or a 501(c)(4) festival organization to its general fund. 2. Financial gain - A contribution or expenditure may not be made if it results in any monetary, economic, financial, or material benefit to the organization making the contribution or expenditure. 3. Government - An expenditure may not be made for: • influencing the nomination or election of a candidate for public office; • promoting or defeating a ballot question; or • any activity intended to influence an election or a governmental decision-making process. 4. Law enforcement - A direct contribution may not be made to a law enforcement or prosecutorial agency. 5. Pension - A contribution may not be made to a government pension or retirement fund, such as a fire relief association. 6. Conflict of interest - A contribution or expenditure may not be made if it is not allowed under the conflict of interest provisions of the Minnesota Nonprofit Corporation Act, Minnesota Statutes, Section 317A.255. 7. Alcohol - An expenditure may not be made for the purchase of any intoxicating liquor, wine, or malt beverages. 8. Fundraising - An expenditure may not be made for fundraising costs, except as allowed for a 501(c)(3) organization or 501(c)(4) festival organization from its general fund. 9. Other organizations - With few exceptions, gambling funds may not be contributed to other organizations or clubs such as veterans, fraternal, Lions, etc. unless it is a 501(c)(3) organization. 10. Other contributions - A contribution may not be made to a 501(c)(3) organization or another entity with the intent or effect of not complying with lawful purpose restrictions or requirements.

BINGO AND RAFFLE – Checklist for Excluded/Exempt Permits

The purpose of this form is to help your organization conduct excluded/exempt gambling in compliance with the requirements listed below. Exempt and Excluded activities cannot be conducted in the same calendar year. The five forms of lawful gambling are bingo, paddlewheels, pull-tabs, raffles and tipboards. Detailed information regarding each requirement is available by clicking on the following links [in blue italics]: 1) applicable statutes and rules; 2) the *Lawful Gambling Manual*; 3) the online class, *“Conduct of Raffles”*; and 4) the *phone number and email address* of your county’s Licensing (license, permits and leases) and Compliance (conduct and reporting) Specialists.

Check Box	RAFFLES
	1. Tickets are printed in accordance with MN Rule 7861.0310.
	2. Tickets contain the sequential number of the raffle ticket. Theatre style tickets may be used. (349.173)
	3. A list of prizes and a statement of other relevant information is made available to ticket purchasers. (349.173)
	4. The organization must pay in full or otherwise become the owner of all prizes prior to the raffle drawing, except for raffles with gross receipts of \$60 or less. (7861.0260)
	5. A merchandise certificate is used when a prize requiring registration or licensure (guns, cars, ATVs, etc.) is offered. (7861.0260)
	6. Prizes must not consist of lawful gambling equipment including raffle tickets for another raffle. (7861.0260)
	7. The total value of lawful gambling prizes awarded (use fair market value for donated prizes) does not exceed \$50,000 in a calendar year. (349.166)
	8. Cash must not be substituted for merchandise prizes that have been won. (7861.0260 Subp. 4C(2))
	9. Alcohol is only awarded as a prize to persons who demonstrate that they are 21 years of age or older. (340A.707)
	10. Only cash, personal checks, cashier’s checks, money orders, travelers’ checks, and debit cards may be accepted for the purchase of tickets (NO CREDIT CARDS – NO INTERNET SALES). (349.2127) (7861.0260)
	11. The method of winner selection cannot be manipulated or based on the outcome of an event not under the organization’s control. (349.173)
	12. Persons are not required to be present at a raffle drawing to be eligible to win. (349.173) (7861.0310)
	13. Raffle tickets are not sold to or won by persons under age 18. (349.181) (7861.0310)
	14. Purchasers are not required to buy anything other than the ticket. (349.173) (7861.0310)
	15. Clear and legible house rules in accordance with MN Rule 7861.0310 are prominently posted at the point of winner selection.
	16. An exempt permit financial report (LG220A) must be submitted to the Gambling Control Board within 30 days of the gambling occasion. (349.166)
	BINGO
	1. Clear and legible house rules in accordance with MN Rule 7861.0270 are prominently posted at the point of winner selection.
	2. House rules include the policy on declaring bingo and last number called. (7861.0270 Subp. 2A(1))
	3. House rules include the reasons for potentially cancelling bingo occasions. (7861.0270 Subp. 2A(1))
	4. All sales must be on a cash basis and take place at the permitted premises during or immediately prior to the bingo occasion. (NO CREDIT CARDS – NO INTERNET SALES) (7861.0270 Subp. 5B(1))
	5. Bingo paper must not be offered for free or discounted unless the price is reduced with a coupon. (7861.0270 Subp. 5B(7))
	6. Bingo balls must be available for inspection by at least one player before the occasion begins to determine that all are present and in operating condition. (7861.0270 Subp. 3A)
	7. No reservation of bingo cards or bingo paper for any person (7861.0270 Subp. 3F)
	8. Bingo records (including bingo program) must be kept for 3½ years. (7861.0270 Subp. 11)
	BINGO AND RAFFLES
	1. Gambling records must be kept for 3½ years. (7861.0310)
	2. Gambling funds may only be spent for allowable expenses and lawful purposes. (349.12 Subd. 3a) (349.12 Subd. 25) (mn.gov/gcb/faq-exemptexcluded.html) and (mn.gov/gcb/assets/infosheetspendinggamblingfunds.pdf)



City of Windom
Windom, Minnesota

Permit Application

For Use of Amplification Equipment in Public

State of Minnesota)

SS

County of Cottonwood)

To the City Council of the City of Windom in said County and State:

The undersigned hereby applies for a permit to allow the use of amplifying equipment in the City of Windom in said County and State in accordance with the information given below and City of Windom Code 90 Nuisances, Health and Safety - Excessive Noise :

Date of Event

Saturday July 20th 2024

Location

Phat Pheasant Pub - 2370 HWY 60E

Hours

8 pm to 1am

Type of Event

Band

Application made this

20th

day of

June

, 20 24

License Fee - None \$0.00

Recommends



Approval



Denial

[Signature]
Street/Park Superintendent

Recommends



Approval



Denial

[Signature]
Police Chief

Phat Pheasant Pub Inc.

Name of Individual/Organization

[Signature]
Signature

2370 HWY 60E

Street Address

Windom

City

Mn

State

507-831-3977

Telephone Number

Application ☐ APPROVED ☐ DISAPPROVED this ___ day of _____, 20___

City Council



City of Windom
Windom, Minnesota

Permit Application

For Use of Amplification Equipment in Public

State of Minnesota)

SS

County of Cottonwood)

To the City Council of the City of Windom in said County and State:

The undersigned hereby applies for a permit to allow the use of amplifying equipment in the City of Windom in said County and State in accordance with the information given below and City of Windom Code 90 Nuisances, Health and Safety - Excessive Noise :

Date of Event

Sat Aug 24th 2024

Location

Phat Pheasant Pub 2370 HWY 60 E

Hours

6 pm to 1 am

Type of Event

Torkelson Memorial with Band

Application made this

20 day of June 20 24

License Fee - None \$0.00

Recommends

☒

Approval

☐

Denial

Street/Park Superintendent

Recommends

☒

Approval

☐

Denial

Police Chief

Name of Individual/Organization

Signature

Street Address

City

State

Telephone Number

Application ☒ APPROVED ☐ DISAPPROVED this _____ day of _____, 20____.

City Council



Windom, MN

Expense Approval Report

By Fund

Payment Dates 6/15/2024 - 6/28/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
DAVID W OLSON	16680-5	06/20/2024	CREDIT REFUND	100-20191	31.87
MICHAEL & KYM RIVERA	3091-5	06/20/2024	CREDIT REFUND	100-20191	30.77
ROBERT LUITJENS	3117-6	06/20/2024	CREDIT REFUND	100-20191	13.37
SHENA DEE SCHIEMAN	47406-8	06/20/2024	CREDIT REFUND	100-20191	49.71
JOHN REIMER	56878-7	06/20/2024	CREDIT REFUND	100-20191	18.87
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	100-20202	5,781.00
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	100-20202	425.00
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	100-20202	73.00
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	100-20202	17,591.60
					24,015.19
Activity: 41110 - Mayor & Council					
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-41110-326	27.12
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - SUMMER HOU	100-41110-350	145.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - CLOSED HOLID	100-41110-350	130.80
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - WEED CONTR	100-41110-350	323.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - DID YOU KNO	100-41110-350	275.25
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - HWY 60 HEARI	100-41110-350	230.55
CONVENT. & VISITOR BUREAU	JUNE 2024	06/25/2024	LODGING TAX/RED CARPET	100-41110-491	583.03
CONVENT. & VISITOR BUREAU	JUNE 2024	06/25/2024	LODGING TAX/AMERICINN	100-41110-491	4,157.12
Activity 41110 - Mayor & Council Total:					5,871.87
Activity: 41310 - Administration					
SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	100-41310-131	3.60
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	100-41310-133	88.00
AMAZON CAPITAL SERVICES, I	1MLN-JK6R-Q1KR	06/21/2024	CITY OFFICE/COMPUTER	100-41310-200	51.98
INDOFF, INC	3733394	06/20/2024	CITY/SUPPLIES	100-41310-200	40.75
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	INSERTS	100-41310-200	6.00
WEX Health Inc	0001966299-IN	06/18/2024	PARTICIPANT FEE	100-41310-217	148.00
INNOVATIVE SYSTEMS LLC	INV-18599	06/21/2024	LEESA ARNDT TRAINING	100-41310-308	499.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-41310-321	69.15
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-41310-326	320.79
Activity 41310 - Administration Total:					1,227.27
Activity: 41910 - Building & Zoning					
SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	100-41910-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	100-41910-133	24.00
SCHRAMMEL LAW OFFICE	MAY 2024	06/18/2024	LEGAL SERVICES	100-41910-304	195.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-41910-321	56.79
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - PERMITS	100-41910-350	245.25
COTTONWOOD CO SOLID WA	2461945	06/24/2024	EBELING PROPERTY	100-41910-480	96.11
Activity 41910 - Building & Zoning Total:					518.95
Activity: 41940 - City Hall					
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-41940-381	355.12
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-41940-382	76.19
HOMETOWN SANITATION SER	0000565948	06/13/2024	CITY HALL/REFUSE DISPOSAL	100-41940-384	114.99
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-41940-385	168.15
Activity 41940 - City Hall Total:					714.45
Activity: 42120 - Crime Control					
SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	100-42120-131	12.60
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	100-42120-133	128.00
INDOFF, INC	3732389	06/20/2024	POLICE/SUPPLIES	100-42120-200	64.90
KWIK TRIP INC & SUBSIDIARIE	MAY 2024	06/18/2024	POLICE/MOTOR FUELS	100-42120-212	526.80
JACKSON COUNTY	2024-2	06/04/2024	LEGAL FEES ATTORNEY CONTR	100-42120-304	12,000.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-42120-321	33.74

Expense Approval Report

Payment Dates: 6/15/2024 - 6/28/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ALPHA WIRELESS - MANKATO	25596	06/13/2024	POLICE/RADIO UNITS	100-42120-323	108.00
LANGUAGE LINE SERVICES, IN	11318536	06/13/2024	POLICE/INTERPRETATION FEE	100-42120-327	247.70
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - MENTAL HEAL	100-42120-340	70.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - LAW ENFORCE	100-42120-340	80.00
M. J. DONOVAN ENTERPRISES	157487	06/13/2024	POLICE/PRINTING	100-42120-350	998.27
CRYSTAL CLEAN CAR WASH LL	1107	06/14/2024	POLICE/MAY CAR WASH	100-42120-405	70.00
PAUL MARSH	31334	06/11/2024	POLICE/UNIT 206	100-42120-405	89.63
PAUL MARSH	31344	06/11/2024	POLICE/MAINTENANCE - VEHI	100-42120-405	32.24
FLEET SERVICES DIVISION	2024110001	06/20/2024	POLICE/VEHICLE LEASE	100-42120-419	2,266.53
Activity 42120 - Crime Control Total:					17,128.41

Activity: 42220 - Fire Fighting

MUNICIPAL EMERGENCY SER	IN2060020	06/11/2024	FIRE/UNIFORMS	100-42220-218	108.05
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-42220-321	42.58
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-42220-381	333.43
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-42220-382	17.76
HOMETOWN SANITATION SER	0000566006	06/13/2024	FIRE/REFUSE DISPOSAL	100-42220-384	46.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-42220-385	41.10
O'REILLY AUTOMOTIVE, INC	4425-404783	06/14/2024	FIRE/TRUCK MAINTENANCE	100-42220-404	113.92
O'REILLY AUTOMOTIVE, INC	4425-404832	06/14/2024	FIRE/TRUCK MAINTENANCE	100-42220-404	23.97
O'REILLY AUTOMOTIVE, INC	4425-404835	06/14/2024	FIRE/TRUCK MAINTENANCE	100-42220-404	54.95
Activity 42220 - Fire Fighting Total:					781.76

Activity: 42500 - Civil Defense

ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-42500-381	33.98
Activity 42500 - Civil Defense Total:					33.98

Activity: 42700 - Animal Control

COTTONWOOD VET CLINIC	5-30-2024	06/14/2024	POLICE/CITY POUND	100-42700-300	554.50
Activity 42700 - Animal Control Total:					554.50

Activity: 43100 - Streets

SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	100-43100-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	100-43100-133	80.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-43100-217	70.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-43100-321	20.55
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-43100-381	245.21
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-43100-381	1,396.81
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-43100-382	22.03
HOMETOWN SANITATION SER	0000565949	06/13/2024	STREET/REFUSE DISPOSAL	100-43100-384	116.99
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-43100-385	50.42
TEXAS REFINERY CORP	280080	06/13/2024	STREET/MAINTENANCE - OFFI	100-43100-404	495.00
MILLER SELLNER EQUIP	69080B	06/20/2024	STREET/MAINTENANCE - OFFI	100-43100-404	83.16
RD OFFUTT COMPANY	P2982704	06/13/2024	STREET/WOOD CHIPPER KNIV	100-43100-404	225.00
SANFORD HEALTH OCCUPATIO	778720	06/18/2024	DOT RANDOM TESTING	100-43100-480	35.00
Activity 43100 - Streets Total:					2,841.97

Activity: 43210 - Sanitation

CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - SPRING CLEAN	100-43210-340	4,149.00
KDOM RADIO	24050190	05/31/2024	ADVERTISING - CITY WIDE CLE	100-43210-340	162.50
KDOM RADIO	24050198	05/31/2024	ADVERTISING - CITY WIDE CLE	100-43210-340	162.50
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	INSERTS	100-43210-340	322.50
COTTONWOOD CO SOLID WA	05-17-24 - 05-21-24	06/24/2024	CITY WIDE CLEAN UP	100-43210-384	4,079.17
Activity 43210 - Sanitation Total:					8,875.67

Activity: 45120 - Recreation

MN DEPT OF HEALTH	3061 07-01-2024	06/06/2024	ISLAND PARK/STATEWIDE HOS	100-45120-217	40.00
WINDOM AREA SCHOOLS	3012	06/20/2024	2024 SPRING COMM ED ADS	100-45120-340	360.00
Activity 45120 - Recreation Total:					400.00

Activity: 45202 - Park Areas

NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	100-45202-133	16.00
SCHILLING SUPPLY COMPANY	965155-00	06/24/2024	STREET/CLEANING/SUPPLIES	100-45202-211	286.44
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-45202-326	266.67
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-45202-381	702.50

Expense Approval Report

Payment Dates: 6/15/2024 - 6/28/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-45202-382	432.36
HOMETOWN SANITATION SER	0000565950	06/13/2024	SQUARE/REFUSE DISPOSAL	100-45202-384	67.99
HOMETOWN SANITATION SER	0000565967	06/13/2024	ISLAND PARK/REFUSE DISPOS	100-45202-384	86.96
HOMETOWN SANITATION SER	0000565968	06/13/2024	TEGELS/REFUSE DISPOSAL	100-45202-384	79.98
HOMETOWN SANITATION SER	0000565969	06/13/2024	WRA/REFUSE DISPOSAL	100-45202-384	99.99
HOMETOWN SANITATION SER	0000565970	06/13/2024	KASTLE K/REFUSE DISPOSAL	100-45202-384	77.97
HOMETOWN SANITATION SER	0000565984	06/13/2024	MAYFLOWER/REFUSE DISPOS	100-45202-384	47.98
HOMETOWN SANITATION SER	0000566012	06/13/2024	ABBY PARK/REFUSE DISPOSAL	100-45202-384	22.99
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	100-45202-385	207.66
Activity 45202 - Park Areas Total:					2,395.49
					65,459.51
Fund 100 - GENERAL Total:					65,459.51

Fund: 211 - LIBRARY

Activity: 45501 - Library

NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	211-45501-133	16.00
DEMCO INC	7493465	06/20/2024	LIBRARY/OPERATING SUPPLIE	211-45501-217	382.50
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	211-45501-321	165.82
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	211-45501-326	70.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - W KRUEGER	211-45501-350	108.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	211-45501-381	237.56
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	211-45501-382	20.50
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	211-45501-385	45.37
Activity 45501 - Library Total:					1,045.75
					1,045.75
Fund 211 - LIBRARY Total:					1,045.75

Fund: 225 - AIRPORT

Activity: 45127 - Airport

ELECTRIC FUND	6-1-2024	06/21/2024	AIRPORT MOWER FUEL	225-45127-212	113.94
SCHRAMMEL LAW OFFICE	MAY 2024	06/18/2024	LEGAL SERVICES	225-45127-304	375.00
SOUTHWEST MN BROADBAN	6-15-2024	06/18/2024	AIRPORT PHONE SERVICE	225-45127-321	31.98
LUCAN COMMUNITY TV INC	1849	06/18/2024	REPAIR LABOR	225-45127-409	80.00
Activity 45127 - Airport Total:					600.92
					600.92
Fund 225 - AIRPORT Total:					600.92

Fund: 230 - POOL

Activity: 45124 - Pool

HAWKINS, INC	6757569	06/06/2024	POOL/CHEMICALS	230-45124-216	40.00
MID-AMERICAN RESEARCH C	0820303-IN	06/20/2024	POOL/SUPPLIES	230-45124-217	346.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	230-45124-217	133.33
AH HERMEL COMPANY	1023090/1023090	06/13/2024	POOL/CONCESSIONS	230-45124-260	1,306.17
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	230-45124-381	56.69
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	230-45124-382	29.02
HOMETOWN SANITATION SER	0000565971	06/13/2024	SWIMMING POOL/REFUSE DI	230-45124-384	81.83
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	230-45124-385	50.88
MID-AMERICAN RESEARCH C	0820303-IN	06/20/2024	POOL/MAINTENANCE	230-45124-402	1,048.51
MID-AMERICAN RESEARCH C	0821079-IN	06/20/2024	POOL/MAINTENANCE - STRU	230-45124-402	1,849.67
Activity 45124 - Pool Total:					4,942.10
					4,942.10
Fund 230 - POOL Total:					4,942.10

Fund: 235 - AMBULANCE

MN DEPT OF HUMAN SERVIC	00000800316	06/11/2024	AMBO/2024 AMBULANCE SU	235-33436	10,009.00
					10,009.00
Activity: 42153 - Ambulance					
SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	235-42153-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600 - JULY 2	235-42153-133	16.00
AMAZON CAPITAL SERVICES, I	1PG9-RPH3-9GC1	06/13/2024	AMBO/OPERATING SUPPLIES	235-42153-217	117.84

Expense Approval Report

Payment Dates: 6/15/2024 - 6/28/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
BOUND TREE MEDICAL, LLC	85361514	06/13/2024	AMBO/OPERATING SUPPLIES	235-42153-217	242.18
BOUND TREE MEDICAL, LLC	85365149	06/13/2024	AMBO/OPERATING SUPPLIES	235-42153-217	210.00
BOUND TREE MEDICAL, LLC	85374537	06/20/2024	AMBO/OPERATING SUPPLIES	235-42153-217	10.99
LEWIS FAMILY DRUG, LLC	20240531	06/18/2024	AMBULANCE SUPPLIES - MEDI	235-42153-261	150.14
LINDE GAS & EQUIPMENT INC	43281164	06/11/2024	AMBO/MERCHANDISE MEDIC	235-42153-261	1,327.84
MN EMERGENCY CARE ASSOC	00590	06/20/2024	AMBO/TRAINING & REGISTRA	235-42153-308	49.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	235-42153-321	28.38
MEGAN BRAMSTEDT	6-11-24	06/24/2024	AMBO/MEALS	235-42153-334	30.00
KRISTEN PORATH	6-13-24 - 6-24-24	06/24/2024	AMBO/MEALS	235-42153-334	33.76
DONNA MARCY	6-15-24	06/24/2024	AMBO/MEALS	235-42153-334	6.03
JENNA VACHUSKA	6-15-24 - 6-16-24	06/24/2024	AMBO/MEALS	235-42153-334	36.82
DAN MESNER	6-18-24	06/24/2024	AMBO/MEALS	235-42153-334	24.03
JUSTIN HARRINGTON	6-18-24	06/24/2024	AMBO/MEALS	235-42153-334	7.86
JODI JOHNSON	6-20-24 - 6-24-24	06/24/2024	AMBO/MEALS	235-42153-334	47.53
ROB VISKER	6-21-24	06/24/2024	AMBO/MEALS	235-42153-334	23.56
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	235-42153-381	222.29
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	235-42153-382	11.84
HOMETOWN SANITATION SER	0000566006	06/13/2024	AMBO/REFUSE DISPOSAL	235-42153-384	45.99
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	235-42153-385	27.40
GE PRECISION HEALTHCARE LL	4000057569	06/13/2024	AMBO/MAINTENANCE - VEHI	235-42153-405	550.33
O'REILLY AUTOMOTIVE, INC	4425-404047	06/24/2024	AMBO/MAINTENANCE - VEHI	235-42153-405	17.98

Activity 42153 - Ambulance Total: 3,239.59

13,248.59

Fund 235 - AMBULANCE Total: 13,248.59

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	250-46520-133	24.00
SCHRADEL LAW OFFICE	MAY 2024	06/18/2024	LEGAL SERVICES	250-46520-304	1,505.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	250-46520-321	56.79
FORUM COMMUNICATIONS C	315648-05154-1081	06/18/2024	ADVERTISING - GRADUATION	250-46520-340	175.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - TAX ABATEME	250-46520-350	78.75
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - FLOODPLAINS	250-46520-350	110.25
FEDERATED RURAL ELECTRIC	112954 05-31-24	06/11/2024	EDA/ELECTRIC UTILITY	250-46520-381	31.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	250-46520-381	50.83
VOSS PLUMBING & HEATING	PAYMENT # 4	06/21/2024	CEMSTONE	250-46520-439	147,500.00

Activity 46520 - EDA Total: 149,531.62

149,531.62

Fund 250 - EDA GENERAL Total: 149,531.62

Fund: 309 - 2025 STREET PROJECT

Activity: 41000 - General Government

DGR ENGINEERING	00268556	06/20/2024	STREET/ENG/SURVEYING FEES	309-41000-303	1,326.00
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Activity 41000 - General Government Total: 1,326.00

1,326.00

Fund 309 - 2025 STREET PROJECT Total: 1,326.00

Fund: 601 - WATER

Activity: 49400 - Water

SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	601-49400-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	601-49400-133	48.00
HAWKINS, INC	6757568	06/06/2024	WATER/CHEMICALS	601-49400-216	10.00
MN VALLEY TESTING	1255930	06/14/2024	WATER/LAB TESTING	601-49400-310	77.50
GOPHER STATE ONE CALL	4050846	06/18/2024	LOCATES	601-49400-321	23.63
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	601-49400-321	50.92
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	POSTAGE	601-49400-322	258.24
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	601-49400-326	70.00
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM SOFTWARE	601-49400-326	517.50
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM MAINTENAN	601-49400-326	866.63
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	PROCESSING	601-49400-326	159.84

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Payment Dates: 6/15/2024 - 6/28/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - HYDRANT FLU	601-49400-350	211.20
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	601-49400-381	4,819.85
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	601-49400-382	19.39
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	601-49400-385	41.70
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	601-49400-386	1,146.06
UTILITY LOGIC, LLC	14697	06/06/2024	WATER/MAINTENANCE - OFFI	601-49400-404	1,220.00
HD SUPPLY INC	INV00386510	06/14/2024	WATER/MAINTENANCE - OFFI	601-49400-404	151.80
KDOM RADIO	24050187	06/06/2024	WATER/AM HYDRANT FLUSHI	601-49400-408	98.00
KDOM RADIO	24050188	06/06/2024	WATER/FM HYDRANT FLUSHI	601-49400-408	98.00
SW/WC SERVICE COOPERATIV	JUNE 2024	06/18/2024	HEALTH INSURANCE	601-49400-480	944.96
SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	601-49400-480	1.80
Activity 49400 - Water Total:					10,836.82
					10,836.82
Fund 601 - WATER Total:					10,836.82

Fund: 602 - SEWER

Activity: 49450 - Sewer

NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	602-49450-133	32.00
MN VALLEY TESTING	1255636	06/14/2024	SEWER/LAB TESTING	602-49450-310	142.00
MN VALLEY TESTING	1256112	06/14/2024	SEWER/LAB TESTING	602-49450-310	314.80
MN VALLEY TESTING	1256125	06/14/2024	SEWER/LAB TESTING	602-49450-310	170.80
MN VALLEY TESTING	1256148	06/14/2024	SEWER/LAB TESTING	602-49450-310	141.60
MN VALLEY TESTING	1256149	06/14/2024	SEWER/LAB TESTING	602-49450-310	15.20
MN VALLEY TESTING	1256743	06/20/2024	SEWER/LAB TESTING	602-49450-310	186.80
MN VALLEY TESTING	1256805	06/20/2024	SEWER/LAB TESTING	602-49450-310	146.80
MN VALLEY TESTING	1256835	06/20/2024	SEWER/LAB TESTING	602-49450-310	126.00
GOPHER STATE ONE CALL	4050846	06/18/2024	LOCATES	602-49450-321	23.63
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	602-49450-321	175.36
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	POSTAGE	602-49450-322	258.24
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	602-49450-326	70.00
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM MAINTENAN	602-49450-326	866.69
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM SOFTWARE	602-49450-326	517.50
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	PROCESSING	602-49450-326	159.84
FEDERATED RURAL ELECTRIC	112843 05-31-24	06/14/2024	SEWER/GAS UTILITY	602-49450-381	35.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	602-49450-381	9,364.05
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	602-49450-382	168.12
HOMETOWN SANITATION SER	0000565952	06/13/2024	WASTEWATER/REFUSE DISPO	602-49450-384	119.98
Activity 49450 - Sewer Total:					13,034.41
					13,034.41
Fund 602 - SEWER Total:					13,034.41

Fund: 604 - ELECTRIC

ELECTRIC FUND	# 551 RETURN	06/20/2024	EL/INVENTORY	604-14200	461.75
ELECTRIC FUND	# 552 RETURN	06/20/2024	EL/INVENTORY	604-14200	30.75
ELECTRIC FUND	# 553 RETURN	06/20/2024	EL/INVENTORY	604-14200	990.00
ELECTRIC FUND	# 554 RETURN	06/21/2024	EL/INVENTORY	604-14200	449.87
RESCO - RURAL ELECTRIC SUP	3035739	06/18/2024	INVENTORY	604-14200	253.52
DAKOTA SUPPLY GROUP	5103636706.001	06/20/2024	EL/INVENTORY	604-14200	114.76
ELECTRIC FUND	# 914	06/20/2024	EL/COUNTRY RD 15	604-16300	1,493.56
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	604-20202	26.40
DOROTHY ELNESS	19464-9	06/20/2024	UTILITY REFUNDS	604-22000	300.00
MITCHELL CHMIELEWSKI	21037-7	06/20/2024	UTILITY REFUNDS	604-22000	300.00
NATHANIEL BENNETT	22317-8	06/20/2024	UTILITY REFUNDS	604-22000	300.00
KACIE MAE PAPLOW	23341-0	06/20/2024	UTILITY REFUNDS	604-22000	300.00
TAYLOR PONTO	35374-4	06/20/2024	UTILITY REFUNDS	604-22000	300.00
DEEVERA CANALES EUCEDA	51734-4	06/20/2024	UTILITY REFUND	604-22000	296.74
					5,617.35

Activity: 49550 - Electric

SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	604-49550-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	604-49550-133	88.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
DITCH WITCH OF MN	P77722	06/11/2024	EL/OPERATING SUPPLIES	604-49550-217	53.67
CMP - CENTRAL MUNICIPAL P	7728	06/18/2024	TRANSMISSION	604-49550-263	135,157.24
CMP - CENTRAL MUNICIPAL P	7728	06/18/2024	ENERGY SUPPLY	604-49550-263	40,211.85
DEPARTMENT OF ENERGY	BFPB000800524	06/18/2024	ENERGY FOR RESALE	604-49550-263	96,882.42
BOARDMAN & CLARK LLP	285743	06/24/2024	EL/LEGAL FEES	604-49550-304	1,092.00
GOPHER STATE ONE CALL	4050846	06/18/2024	LOCATES	604-49550-321	23.63
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	604-49550-321	51.24
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	POSTAGE	604-49550-322	258.24
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	604-49550-326	90.00
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM MAINTENAN	604-49550-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM SOFTWARE	604-49550-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	PROCESSING	604-49550-326	171.03
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	604-49550-381	97.37
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	604-49550-382	48.26
HOMETOWN SANITATION SER	0000565953	06/13/2024	ELECTRIC/REFUSE DISPOSAL	604-49550-384	117.98
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	604-49550-385	104.82
CARQUEST - SMITH AUTO SUP	MAY 2024	06/11/2024	MAINTENANCE	604-49550-404	72.77
ELECTRIC FUND	# 913	06/20/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	111.64
ELECTRIC FUND	# 915	06/20/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	12.00
ELECTRIC FUND	# 918	06/21/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	254.72
ELECTRIC FUND	# 919	06/21/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	29.99
ELECTRIC FUND	# 920	06/24/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	34.43
ELECTRIC FUND	# 921	06/24/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	6.66
ELECTRIC FUND	# 922	06/24/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	769.50
GENERAL TRAFFIC CONTROLS,	24619	06/20/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	455.00
DAKOTA SUPPLY GROUP	5103739793.001	06/21/2024	EL/MAINTENANCE - DISTRIBU	604-49550-408	1,833.00
ELECTRIC FUND	# 917	06/20/2024	EL/MAINTENANCE - UTILITIES	604-49550-409	44.48
MN DEPT OF COMMERCE	1000051954	06/18/2024	ADMINISTRATIVE SERVICES/D	604-49550-433	388.71
MN DEPT OF COMMERCE	1000051954	06/18/2024	ADMINISTRATIVE SERVICES/CI	604-49550-450	850.46
CMP - CENTRAL MUNICIPAL P	7728	06/18/2024	CONSERVATION	604-49550-450	3,599.92
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	604-49550-460	364.00
Activity 49550 - Electric Total:					286,045.09
					291,662.44
Fund 604 - ELECTRIC Total:					291,662.44

Fund: 609 - LIQUOR STORE

SCENIC SIGN CORP.	50274	06/10/2024	LIQUOR S/VINYL LETTER	609-16200	9,470.00
TSP	0061192	06/21/2024	LIQUOR S/CONSTRUCTION	609-16480	2,851.90
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	609-20202	19,400.00
					31,721.90

Activity: 49751 - Liquor Store

SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	609-49751-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	609-49751-133	48.00
AH HERMEL COMPANY	1023317	06/14/2024	LIQUOR S/OPERATING SUPPLI	609-49751-217	155.88
AH HERMEL COMPANY	1023318	06/14/2024	LIQUOR S/MERCHANDISE	609-49751-217	137.38
VINOCOPIA, INC	0351974-IN	06/14/2024	LIQUOR S/LIQUOR/WINE/FREI	609-49751-251	128.57
DOLL DISTRIBUTING, LLC	1523387	06/10/2024	LIQUOR S/LIQUOR/BEER	609-49751-251	-53.40
SOUTHERN GLAZER'S OF MN	2485861	06/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	6,565.53
SMALL LOT COOP, LLC	MN77520	06/07/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-251	719.94
DOLL DISTRIBUTING, LLC	1517853	06/07/2024	LIQUOR S/BEER/WINE/NON A	609-49751-252	3,856.45
DOLL DISTRIBUTING, LLC	1517865	06/07/2024	LIQUOR S/BEER	609-49751-252	13.35
DOLL DISTRIBUTING, LLC	1517866	06/07/2024	LIQUOR S/BEER/NON ALCOH	609-49751-252	-36.06
DOLL DISTRIBUTING, LLC	1520495	06/07/2024	LIQUOR S/BEER	609-49751-252	669.50
DOLL DISTRIBUTING, LLC	1523387	06/10/2024	LIQUOR S/LIQUOR/BEER	609-49751-252	-64.89
UDOFOT ENTERPRISES, INC	185746	06/10/2024	LIQUOR S/BEER	609-49751-252	337.50
DOLL DISTRIBUTING, LLC	921236-C	06/10/2024	LIQUOR S/BEER	609-49751-252	-90.00
VINOCOPIA, INC	0351974-IN	06/14/2024	LIQUOR S/LIQUOR/WINE/FREI	609-49751-253	1,240.00
DOLL DISTRIBUTING, LLC	1517853	06/07/2024	LIQUOR S/BEER/WINE/NON A	609-49751-253	33.60
SOUTHERN GLAZER'S OF MN	2485862	06/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-253	461.80
MORGAN CREEK VINEYARDS	7166	06/14/2024	MERCHANDISE/WINE	609-49751-253	508.80

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	1023318	06/14/2024	LIQUOR S/MERCHANDISE	609-49751-254	106.38
ATLANTIC COCA-COLA	4613354	06/21/2024	LIQUOR S/SOFT DRINKS & MI	609-49751-254	271.00
SMALL LOT COOP, LLC	MN77520	06/07/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-258	144.00
DOLL DISTRIBUTING, LLC	1517853	06/07/2024	LIQUOR S/BEER/WINE/NON A	609-49751-259	133.45
DOLL DISTRIBUTING, LLC	1517866	06/07/2024	LIQUOR S/BEER/NON ALCOH	609-49751-259	-15.36
SMALL LOT COOP, LLC	MN77520	06/07/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-259	144.00
AH HERMEL COMPANY	1023318	06/14/2024	LIQUOR S/MERCHANDISE	609-49751-261	60.14
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	609-49751-321	226.51
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	609-49751-326	537.97
VINOCOPIA, INC	0351974-IN	06/14/2024	LIQUOR S/LIQUOR/WINE/FREI	609-49751-333	20.00
SOUTHERN GLAZER'S OF MN	2485861	06/07/2024	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	137.97
SOUTHERN GLAZER'S OF MN	2485862	06/07/2024	LIQUOR S/WINE/FREIGHT	609-49751-333	14.35
SOUTHERN GLAZER'S OF MN	2485863	06/07/2024	LIQUOR S/FREIGHT	609-49751-333	4.10
SMALL LOT COOP, LLC	MN77520	06/07/2024	LIQUOR S/MERCHANDISE/FRE	609-49751-333	18.00
KDOM RADIO	20240531 RIVER BEND	06/18/2024	ADVERTISING - RIVER BEND LI	609-49751-340	628.83
CITIZEN PUBLISHING CO	20240531 -RIVER BEND	06/18/2024	ADVERTISING	609-49751-340	21.00
RADIO WORKS LLC	24050288	06/14/2024	LIQUOR S/ADVERTISING	609-49751-340	300.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	609-49751-381	151.97
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	609-49751-382	22.19
HOMETOWN SANITATION SER	0000565951	06/13/2024	LIQUOR S/REFUSE DISPOSAL	609-49751-384	193.99
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	609-49751-385	46.38
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	609-49751-460	8.00

Activity 49751 - Liquor Store Total: 17,808.72

49,530.62

Fund 609 - LIQUOR STORE Total: 49,530.62

Fund: 614 - TELECOM

INTERNAL REVENUE SERVICE	JUNE-24	06/24/2024	EXCISE TAX	614-20201	500.00
INTERNAL REVENUE SERVICE	MAY-24 FINAL	06/24/2024	EXCISE TAX	614-20201	272.18

772.18

Activity: 49870 - Telecom

SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	614-49870-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	614-49870-133	80.00
CITY LAUNDERING CO.	2016448	06/14/2024	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.91
JONATHAN ENGSTROM	376	06/11/2024	TELECOM/ENG/SURVEYING F	614-49870-303	1,700.00
MN DEPT OF COMMERCE	1000051675	06/21/2024	TELECOM/LEGAL FEES	614-49870-304	406.75
INTERSTATE TRS FUND	82580760078-0624	06/18/2024	514a obligation Total 499 reve	614-49870-304	597.44
INTERSTATE TRS FUND	82580760078-0624	06/18/2024	514b Oblig interstate/interna	614-49870-304	2.05
GOPHER STATE ONE CALL	4050846	06/18/2024	LOCATES	614-49870-321	23.61
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	614-49870-321	198.81
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	POSTAGE	614-49870-322	258.24
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM SOFTWARE	614-49870-326	1,035.00
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM MAINTENAN	614-49870-326	997.11
INNOVATIVE SYSTEMS LLC	INV-18185	06/18/2024	BILLING SYSTEM MAINTENAN	614-49870-326	1,733.26
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	PROCESSING	614-49870-326	171.03
NEUSTAR, INC.	L-0000046929	06/14/2024	TELECOM/DATA PROCESSING	614-49870-326	5.00
KDOM RADIO	24050472	06/14/2024	TELECOM/ADVERTISING	614-49870-340	151.98
INNOVATIVE SYSTEMS LLC	INV-18496	06/18/2024	INSERTS	614-49870-350	81.71
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	614-49870-381	3,298.12
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	614-49870-382	22.67
HOMETOWN SANITATION SER	0000565954	06/13/2024	TELECOM/REFUSE DISPOSAL	614-49870-384	105.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	614-49870-385	47.89
CENTURY LINK	7242105D-D-24169	06/25/2024	CABS	614-49870-441	36.69
CENTURY LINK	LX017082024143	06/24/2024	DIRECTORY LISTINGS	614-49870-441	278.14
CENTURY LINK	LX017082024174	06/26/2024	DIRECTORY LISTINGS	614-49870-441	278.14
CONSOLIDATED COMMUNICA	06-01-24	06/11/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	1,444.95
BIG TEN NETWORK, LLC	304455	06/18/2024	SUBSCRIBER FEES	614-49870-442	1,335.84
FOX TELEVISION STATIONS, LL	304456	06/18/2024	SUBSCRIBER FEES	614-49870-442	246.48
FOX TELEVISION STATIONS, LL	304457	06/18/2024	SUBSCRIBER FEES	614-49870-442	3,160.00
NEXSTAR BROADCASTING GR	570938	06/18/2024	SUBSCRIBER FEES	614-49870-442	217.93

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
ADARA TECHNOLOGIES INC	AP100223CW-58	06/14/2024	TELECOM/SUBSCRIBER FEES	614-49870-442	11,025.00
BALLY SPORTS NORTH	V98378	06/18/2024	SUBSCRIBER FEES	614-49870-442	6,579.84
CONSOLIDATED CALL CENTER	25297	06/14/2024	TELECOM/SWITCH FEES	614-49870-445	121.95
1623 FARNAM LLC	00009442	06/14/2024	TELECOM/INTERNET EXPENSE	614-49870-447	200.00
ZAYO GROUP, LLC	2024060027696	06/14/2024	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
GOLDEN WEST TECH & INT SO	240500096	06/04/2024	TELECOM/ON CALL SUPPORT	614-49870-448	78.70
ZAYO GROUP, LLC	2024060002376	06/14/2024	TELECOM/CALL COMPLETION	614-49870-451	3,738.59
ONVOY, LLC dba INTELIGUENT	457297	06/14/2024	TELECOM/CALL COMPLETION	614-49870-451	2,520.18
ONVOY, LLC dba INTELIGUENT	457362	06/14/2024	TELECOM/CALL COMPLETION	614-49870-451	436.70
CENTURY LINK	JUN 16 2024	06/25/2024	SERVICES 831-1075 104	614-49870-451	91.47
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	614-49870-460	431.00
Activity 49870 - Telecom Total:					45,110.98
					45,883.16
Fund 614 - TELECOM Total:					45,883.16

Fund: 615 - ARENA

Activity: 49850 - Arena

SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	615-49850-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	615-49850-133	32.00
CARQUEST - SMITH AUTO SUP	MAY 2024	06/11/2024	MAINTENANCE	615-49850-217	52.76
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	615-49850-321	126.24
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	615-49850-326	433.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - ARENA	615-49850-340	117.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - DIGITAL & ON	615-49850-340	11.95
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	615-49850-381	2,144.01
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	615-49850-382	42.23
HOMETOWN SANITATION SER	0000565955	06/13/2024	ARENA/REFUSE DISPOSAL	615-49850-384	178.99
COTTONWOOD CO SOLID WA	2462040	06/24/2024	ARENA/REFUSE DISPOSAL	615-49850-384	60.54
COTTONWOOD CO SOLID WA	2462047	06/24/2024	ARENA/REFUSE DISPOSAL	615-49850-384	10.00
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	615-49850-385	92.77
SCOTT VEENKER	30639	06/06/2024	ARENA/SAND	615-49850-406	1,825.53
MN DEPT OF HEALTH	3058 07-01-2024	06/06/2024	ARENA/STATEWIDE HOSPITALI	615-49850-444	40.00
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	615-49850-460	28.00
SW/WC SERVICE COOPERATIV	JUNE 2024	06/18/2024	HEALTH INSURANCE	615-49850-480	944.96
SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	615-49850-480	1.80
Activity 49850 - Arena Total:					6,143.58
					6,143.58
Fund 615 - ARENA Total:					6,143.58

Fund: 617 - M/P CENTER

MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	617-20202	115.00
					115.00

Activity: 49860 - M/P Center

SW/WC SERVICE COOPERATIV	JUNE 24	06/18/2024	EAP	617-49860-131	1.80
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	617-49860-133	48.00
INDOFF, INC	3733451	06/20/2024	WCC/SUPPLIES	617-49860-200	24.00
KWIK TRIP INC & SUBSIDIARIE	MAY 2024	06/18/2024	WCC/MOTOR FUELS	617-49860-212	45.46
DOLL DISTRIBUTING, LLC	1517879	06/07/2024	WCC/LIQUOR	617-49860-251	40.25
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	617-49860-321	60.97
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	617-49860-326	403.33
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - COMMUNITY	617-49860-340	1,053.00
CITIZEN PUBLISHING CO	20240531CITYW	06/18/2024	ADVERTISING - WCC DIGITAL	617-49860-340	107.55
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	617-49860-381	1,306.05
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	617-49860-382	55.50
HOMETOWN SANITATION SER	0000565956	06/13/2024	WCC/REFUSE DISPOSAL	617-49860-384	263.98
ELECTRIC FUND	CITY UTILITIES JUNE 2024	06/10/2024	MONTHLY UTILITY	617-49860-385	129.04
MN DEPT OF HEALTH	1050229	06/07/2024	WCC/STAEWIDE HOSPITALITY	617-49860-433	40.00

Expense Approval Report

Payment Dates: 6/15/2024 - 6/28/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN REVENUE	MAY2024 SALES TAX	06/18/2024	SALES TAX - MAY 2024	617-49860-460	204.00
Activity 49860 - M/P Center Total:					3,782.93
					3,897.93
Fund 617 - M/P CENTER Total:					3,897.93

Fund: 700 - PAYROLL

Internal Revenue Service-Payr	INV0002459	06/28/2024	Federal Tax Withholding	700-21701	13,450.52
MN Department of Revenue -	INV0002460	06/28/2024	State Withholding	700-21702	6,582.34
Internal Revenue Service-Payr	INV0002459	06/28/2024	Social Security	700-21703	16,620.26
MN Pera	INV0002457	06/28/2024	PERA	700-21704	9,452.53
MN Pera	INV0002457	06/28/2024	PERA	700-21704	856.88
MN Pera	INV0002457	06/28/2024	PERA	700-21704	17,325.83
MN State Deferred	INV0002458	06/28/2024	Deferred Roth	700-21705	577.00
MN State Deferred	INV0002458	06/28/2024	Deferred Compensation	700-21705	5,804.00
SW/WC SERVICE COOPERATIV	JUNE 2024	06/18/2024	HEALTH INSURANCE	700-21706	33,905.06
LOCAL UNION #949	JUNE 2024	06/18/2024	UNION DUES	700-21707	1,893.96
LAW ENFORCEMENT LABOR S	JUNE 2024	06/18/2024	POLICE UNION DUES	700-21708	423.00
Internal Revenue Service-Payr	INV0002459	06/28/2024	Medicare Withholding	700-21711	4,781.70
WEX Health Inc	6-16-2024	06/25/2024	FLEX SPENDING	700-21712	150.00
WEX Health Inc	6-18-2024	06/25/2024	FLEX SPENDING	700-21712	48.09
WEX Health Inc	6-18-24	06/25/2024	FLEX SPENDING	700-21712	540.00
WEX Health Inc	6-20-2024	06/25/2024	FLEX SPENDING	700-21712	1,111.50
AFLAC	369444	06/18/2024	ELECTED INSURANCE DEDUCT	700-21715	499.73
AFLAC	369444	06/18/2024	ELECTED INSURANCE DEDUCT	700-21716	704.23
MN BENEFIT ASSOCIATION	2024-0268350	06/18/2024	ELECTED PREMIUM DEDUCTI	700-21717	5.84
NCPERS MINNESOTA	844600072024	06/18/2024	INSURANCE #844600	700-21718	16.00
MN BENEFIT ASSOCIATION	2024-0268350	06/18/2024	ELECTED PREMIUM DEDUCTI	700-21719	671.86
WEX Health Inc	INV0002456	06/28/2024	HSA Employee Contribution	700-21723	536.32
					115,956.65
					115,956.65
Fund 700 - PAYROLL Total:					115,956.65
Grand Total:					773,100.10

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	65,459.51
211 - LIBRARY	1,045.75
225 - AIRPORT	600.92
230 - POOL	4,942.10
235 - AMBULANCE	13,248.59
250 - EDA GENERAL	149,531.62
309 - 2025 STREET PROJECT	1,326.00
601 - WATER	10,836.82
602 - SEWER	13,034.41
604 - ELECTRIC	291,662.44
609 - LIQUOR STORE	49,530.62
614 - TELECOM	45,883.16
615 - ARENA	6,143.58
617 - M/P CENTER	3,897.93
700 - PAYROLL	115,956.65
Grand Total:	773,100.10

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	144.59
100-20202	Sales Tax Payable	23,870.60
100-41110-326	Data Processing	27.12
100-41110-350	Printing & Design	1,104.60
100-41110-491	Payments to Other Orga	4,740.15
100-41310-131	Employer Paid Insurance	3.60
100-41310-133	Employer Paid Insurance	88.00
100-41310-200	Office Supplies	98.73
100-41310-217	Other Operating Supplie	148.00
100-41310-308	Training & Registrations	499.00
100-41310-321	Telephone	69.15
100-41310-326	Data Processing	320.79
100-41910-131	Employer Paid Insurance	1.80
100-41910-133	Employer Paid Insurance	24.00
100-41910-304	Legal Fees	195.00
100-41910-321	Telephone	56.79
100-41910-350	Printing & Design	245.25
100-41910-480	Other Miscellaneous	96.11
100-41940-381	Electric Utility	355.12
100-41940-382	Water Utility	76.19
100-41940-384	Refuse Disposal	114.99
100-41940-385	Sewer Utility	168.15
100-42120-131	Employer Paid Insurance	12.60
100-42120-133	Employer Paid Insurance	128.00
100-42120-200	Office Supplies	64.90
100-42120-212	Motor Fuels	926.80
100-42120-304	Legal Fees	12,000.00
100-42120-321	Telephone	33.74
100-42120-323	Radio Units	108.00
100-42120-327	Interpretation Fees	247.70
100-42120-340	Advertising & Promotion	150.00
100-42120-350	Printing & Design	998.27
100-42120-405	Repairs & Maint - Vehicl	191.87
100-42120-419	Vehicle Lease	2,266.53
100-42220-218	Uniforms	108.05
100-42220-321	Telephone	42.58
100-42220-381	Electric Utility	333.43
100-42220-382	Water Utility	17.76

Account Summary

Account Number	Account Name	Payment Amount
100-42220-384	Refuse Disposal	46.00
100-42220-385	Sewer Utility	41.10
100-42220-404	Repairs & Maint - M&E	192.84
100-42500-381	Electric Utility	33.98
100-42700-300	Charges for Services	554.50
100-43100-131	Employer Paid Insurance	1.80
100-43100-133	Employer Paid Insurance	80.00
100-43100-217	Other Operating Supplie	70.00
100-43100-321	Telephone	20.55
100-43100-381	Electric Utility	1,642.02
100-43100-382	Water Utility	22.03
100-43100-384	Refuse Disposal	116.99
100-43100-385	Sewer Utility	50.42
100-43100-404	Repairs & Maint - M&E	803.16
100-43100-480	Other Miscellaneous	35.00
100-43210-340	Advertising & Promotion	4,796.50
100-43210-384	Refuse Disposal	4,079.17
100-45120-217	Other Operating Supplie	40.00
100-45120-340	Advertising & Promotion	360.00
100-45202-133	Employer Paid Insurance	16.00
100-45202-211	Cleaning Supplies	286.44
100-45202-326	Data Processing	266.67
100-45202-381	Electric Utility	702.50
100-45202-382	Water Utility	432.36
100-45202-384	Refuse Disposal	483.86
100-45202-385	Sewer Utility	207.66
211-45501-133	Employer Paid Insurance	16.00
211-45501-217	Other Operating Supplie	382.50
211-45501-321	Telephone	165.82
211-45501-326	Data Processing	70.00
211-45501-350	Printing & Design	108.00
211-45501-381	Electric Utility	237.56
211-45501-382	Water Utility	20.50
211-45501-385	Sewer Utility	45.37
225-45127-212	Motor Fuels	113.94
225-45127-304	Legal Fees	375.00
225-45127-321	Telephone	31.98
225-45127-409	Repairs & Maint - Utilitie	80.00
230-45124-216	Chemicals and Chemical	40.00
230-45124-217	Other Operating Supplie	479.33
230-45124-260	Concessions	1,306.17
230-45124-381	Electric Utility	56.69
230-45124-382	Water Utility	29.02
230-45124-384	Refuse Disposal	81.83
230-45124-385	Sewer Utility	50.88
230-45124-402	Repairs & Maint - Struct	2,898.18
235-33436	Reimbursements	10,009.00
235-42153-131	Employer Paid Insurance	1.80
235-42153-133	Employer Paid Insurance	16.00
235-42153-217	Other Operating Supplie	581.01
235-42153-261	Other Merchandise-Med	1,477.98
235-42153-308	Training & Registrations	49.00
235-42153-321	Telephone	28.38
235-42153-334	Meals/Lodging	209.59
235-42153-381	Electric Utility	222.29
235-42153-382	Water Utility	11.84
235-42153-384	Refuse Disposal	45.99
235-42153-385	Sewer Utility	27.40

Account Summary

Account Number	Account Name	Payment Amount
235-42153-405	Repairs & Maint - Vehicl	568.31
250-46520-133	Employer Paid Insurance	24.00
250-46520-304	Legal Fees	1,505.00
250-46520-321	Telephone	56.79
250-46520-340	Advertising & Promotion	175.00
250-46520-350	Printing & Design	189.00
250-46520-381	Electric Utility	81.83
250-46520-439	Special Projects	147,500.00
309-41000-303	Engineering and Surveyi	1,326.00
601-49400-131	Employer Paid Insurance	1.80
601-49400-133	Employer Paid Insurance	48.00
601-49400-216	Chemicals and Chemical	10.00
601-49400-310	Lab Testing	77.50
601-49400-321	Telephone	74.55
601-49400-322	Postage	258.24
601-49400-326	Data Processing	1,613.97
601-49400-350	Printing & Design	211.20
601-49400-381	Electric Utility	4,819.85
601-49400-382	Water Utility	19.39
601-49400-385	Sewer Utility	41.70
601-49400-386	Landfill	1,146.06
601-49400-404	Repairs & Maint - M&E	1,371.80
601-49400-408	Repairs & Maint - Distrib	196.00
601-49400-480	Other Miscellaneous	946.76
602-49450-133	Employer Paid Insurance	32.00
602-49450-310	Lab Testing	1,244.00
602-49450-321	Telephone	198.99
602-49450-322	Postage	258.24
602-49450-326	Data Processing	1,614.03
602-49450-381	Electric Utility	9,399.05
602-49450-382	Water Utility	168.12
602-49450-384	Refuse Disposal	119.98
604-14200	Inventory	2,300.65
604-16300	Improvements Other Th	1,493.56
604-20202	Sales Tax Payable	26.40
604-22000	Prepayments	1,796.74
604-49550-131	Employer Paid Insurance	1.80
604-49550-133	Employer Paid Insurance	88.00
604-49550-217	Other Operating Supplie	53.67
604-49550-263	Merchandise for Resale -	272,251.51
604-49550-304	Legal Fees	1,092.00
604-49550-321	Telephone	74.87
604-49550-322	Postage	258.24
604-49550-326	Data Processing	3,029.29
604-49550-381	Electric Utility	97.37
604-49550-382	Water Utility	48.26
604-49550-384	Refuse Disposal	117.98
604-49550-385	Sewer Utility	104.82
604-49550-404	Repairs & Maint - M&E	72.77
604-49550-408	Repairs & Maint - Distrib	3,506.94
604-49550-409	Repairs & Maint - Utilitie	44.48
604-49550-433	Dues & Subscriptions	388.71
604-49550-450	Conservation	4,450.38
604-49550-460	Miscellaneous Taxes	364.00
609-16200	Buildings	9,470.00
609-16480	CIP-Const in Progress	2,851.90
609-20202	Sales Tax Payable	19,400.00
609-49751-131	Employer Paid Insurance	1.80

Account Summary

Account Number	Account Name	Payment Amount
609-49751-133	Employer Paid Insurance	48.00
609-49751-217	Other Operating Supplie	293.26
609-49751-251	Liquor	7,360.64
609-49751-252	Beer	4,685.95
609-49751-253	Wine	2,244.20
609-49751-254	Soft Drinks & Mix	377.38
609-49751-258	Liquor Store THC	144.00
609-49751-259	Non- Alcoholic	262.09
609-49751-261	Other Merchandise	60.14
609-49751-321	Telephone	226.51
609-49751-326	Data Processing	537.97
609-49751-333	Freight and Express	194.42
609-49751-340	Advertising & Promotion	949.83
609-49751-381	Electric Utility	151.97
609-49751-382	Water Utility	22.19
609-49751-384	Refuse Disposal	193.99
609-49751-385	Sewer Utility	46.38
609-49751-460	Miscellaneous Taxes	8.00
614-20201	Excise Tax Payable	772.18
614-49870-131	Employer Paid Insurance	1.80
614-49870-133	Employer Paid Insurance	80.00
614-49870-211	Cleaning Supplies	21.91
614-49870-303	Engineering and Surveyi	1,700.00
614-49870-304	Legal Fees	1,006.24
614-49870-321	Telephone	222.42
614-49870-322	Postage	258.24
614-49870-326	Data Processing	3,941.40
614-49870-340	Advertising & Promotion	151.98
614-49870-350	Printing & Design	81.71
614-49870-381	Electric Utility	3,298.12
614-49870-382	Water Utility	22.67
614-49870-384	Refuse Disposal	105.00
614-49870-385	Sewer Utility	47.89
614-49870-441	Transmission Fees	592.97
614-49870-442	Subscriber Fees	24,010.04
614-49870-445	Switch Fees	121.95
614-49870-447	Internet Expense	2,150.00
614-49870-448	On-Call Support	78.70
614-49870-451	Call Completion	6,786.94
614-49870-460	Miscellaneous Taxes	431.00
615-49850-131	Employer Paid Insurance	1.80
615-49850-133	Employer Paid Insurance	32.00
615-49850-217	Other Operating Supplie	52.76
615-49850-321	Telephone	126.24
615-49850-326	Data Processing	433.00
615-49850-340	Advertising & Promotion	128.95
615-49850-381	Electric Utility	2,144.01
615-49850-382	Water Utility	42.23
615-49850-384	Refuse Disposal	249.53
615-49850-385	Sewer Utility	92.77
615-49850-406	Repairs & Maint - Groun	1,825.53
615-49850-444	License Fees	40.00
615-49850-460	Miscellaneous Taxes	28.00
615-49850-480	Other Miscellaneous	946.76
617-20202	Sales Tax Payable	115.00
617-49860-131	Employer Paid Insurance	1.80
617-49860-133	Employer Paid Insurance	48.00
617-49860-200	Office Supplies	24.00

Account Summary

Account Number	Account Name	Payment Amount
617-49860-212	Motor Fuels	45.46
617-49860-251	Liquor	40.25
617-49860-321	Telephone	60.97
617-49860-326	Data Processing	403.33
617-49860-340	Advertising & Promotion	1,160.55
617-49860-381	Electric Utility	1,306.05
617-49860-382	Water Utility	55.50
617-49860-384	Refuse Disposal	263.98
617-49860-385	Sewer Utility	129.04
617-49860-433	Dues & Subscriptions	40.00
617-49860-460	Miscellaneous Taxes	204.00
700-21701	Federal Withholding	13,450.52
700-21702	State Withholding	6,582.34
700-21703	FICA Tax Withholding	16,620.26
700-21704	PERA Contributions	27,635.24
700-21705	Retirement	6,381.00
700-21706	Medical Insurance	33,905.06
700-21707	Union Dues	1,893.96
700-21708	PD Union Dues	423.00
700-21711	Medicare Tax Withholdi	4,781.70
700-21712	Flex Account	1,849.59
700-21715	Individual Insurance-Afla	499.73
700-21716	Individual Insurance-Afla	704.23
700-21717	Individual Insurance-MB	5.84
700-21718	Individual Insurance-NC	16.00
700-21719	Individual Insurance-MB	671.86
700-21723	HSA Employee Contribu	536.32
	Grand Total:	773,100.10

Project Account Summary

Project Account Key
 None

Grand Total:

Payment Amount
773,100.10
773,100.10

✓ 6/28/24
 *

Danna Keaton

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

**A RESOLUTION ENACTED UNDER AUTHORITY OF MINNESOTA STATUTES
SECTIONS 12.29 AND 12.37 TO FURTHER EXTEND THE PERIOD OF A
MAYOR-DECLARED LOCAL EMERGENCY**

WHEREAS, the Mayor of Windom found that the following situation exists: flooding within the community due to heavy rains occurring on June 21-24, 2024; and

WHEREAS, the Mayor declared that the situation is a local emergency effective at 1:00 p.m. on Friday, June 21, 2024; and

WHEREAS, the City Council agreed with the Mayor's findings and further found that the situation will last for more than three days; and

WHEREAS, the City Council adopted a Resolution on June 24, 2024, recognizing the local emergency as continuing until July 3, 2024; and

WHEREAS, the City Council finds that the situation will continue beyond July 3, 2024.

NOW, THEREFORE, BE IT REVOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

The City Council declares that the local emergency is recognized as continuing until _____, 2024.

This declaration of a local emergency will invoke the City's disaster plan. The portions that are necessary for response to and recovery from the emergency must be used.

Adopted by the City Council of Windom, Minnesota, this 2nd day of July, 2024.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM FRIENDS OF THE LIBRARY TO THE WINDOM PUBLIC LIBRARY

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the Friends of the Library are supporters of the City of Windom and specifically the Windom Public Library; and

WHEREAS, the City of Windom has received a donation of \$700.00 from the Friends of the Library for the Windom Public Library; and

WHEREAS, the Donor requests that the donation be used for the purchase of a baby changing station.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation of \$700.00 offered by the Friends of the Library to be used for a baby changing station for the Windom Public Library.

Adopted by the Council this 2nd day of July, 2024.

Dominic Jones, Mayor

Attest: _____
Steven Nasby, City Administrator

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: TIFFANY LAMB, EDA DIRECTOR
CC MEETING DATE: JULY 2, 2024
RE: Approval of Inspection Agreement – South Cottonwood Lake Subdivision
DEPT: EDA
CONTACT: Tiffany Lamb, EDA Director, at 832-8661 or tiffany.lamb@windommn.com

Recommendations/Options/Action Requested

Staff recommends that the City Council review and approve an Inspection Agreement between the City of Windom and DGR Engineering covering inspections of the infrastructure installation in the South Cottonwood Lake Subdivision.

Issue Summary/Background

Background: In April 2024, the Utility Commission and City Council approved the plans and specs for the installation of infrastructure in the new residential Subdivision platted as “South Cottonwood Lake Subdivision”. To ensure that installation of the utilities and street infrastructure is in accordance with the approved plans and specs, it is necessary that the City of Windom enter into an inspection agreement detailing oversight of these installation activities. DGR Engineering has been serving as the City Engineer and has agreed to perform inspection services on this project for the City of Windom.

Attached is a copy of the “Task Order Amendment to the DGR Engineering Master Agreement for Professional Services” which outlines these services and the potential cost for these services.

Please review and approve this Amendment for engineering services.

The property owner, DVK Diversified, LLC, is responsible for obtaining the services of special inspectors for the special testing required during the installation process. DVK is responsible for those costs.

Fiscal Impact

DGR Engineering has estimated that the costs for these services will be from \$27,000 to \$47,000 dependent upon weather, contractor work performance and pace of construction. Costs will be allocated to enterprise and other City funds related to the type of infrastructure being inspected. There are sufficient resources available in these funds to pay these inspection fees.

Attachments

1. Exhibit A – Task Order Amendment to the DGR Engineering Master Agreement for Professional Services.

TL:mah

EXHIBIT A TASK ORDER

Task Order No. 03-010-374230

Effective Date: July 2, 2024

Task Order Amendment to the DGR ENGINEERING Master Agreement for Professional Services

DGR Engineering (Consultant) agrees to provide to: The City of Windom, Mn (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 3rd day of January, 2017.

TASK ORDER PROJECT NAME: S. Cottonwood Lake Subdivision Construction Services, Windom, Mn

TASK ORDER PROJECT DESCRIPTION: Construction services for the City of Windom to review construction of the South Cottonwood Lake Subdivision being built by Voss Plumbing and Heating Inc.

DGR CONTACT PERSON: Dan Van Schepen

CLIENT CONTACT PERSON: Steve Nasby, City Administrator

SCOPE OF WORK:

Contract administration and staking as requested by the City for the project scope described above.

Construction Services

Construction Administration

The Engineer will assist the Owner with project administration as required and includes review meetings or conferences with affected parties.

During construction, the Engineer will recommend the Owner retain the services of a Materials Testing Firm to perform the necessary tests for utility trench backfill materials, subgrade compaction and paving materials. The cost associated with the Materials Testing Firm is not included in this Agreement.

Construction Observation

The DGR Construction Observer will keep a record or log of the Contractor's construction activities including notes on the nature and cost of any extra work or change orders during construction. The Observer will obtain measurements required to determine the work completed by the Contractor for purposes of Progress Payments. Maintain daily quantity records and work reports including an electronic file containing project documentation. DGR Engineering will also address questions that arise as needed and/or requested.

Following completion of the project, DGR Engineering will revise the project plans to reflect changes during construction. These drawings would become record drawings for the project. The record drawing information is to be provided by the Contractor.

Construction Observation and Staking costs can and will vary due to several factors including the weather, contractor work performance and pace of construction.

FEE ARRANGEMENT: All services – Billed at Current Hourly Rates with an estimated fee of \$27,000-\$47,000. Estimated categorically listed fees below are assuming the lower range based on partial completion of the project at this time.

Estimated Construction Service Fees

Pavement Base Observation- \$2,500
Utility Base Observation- \$2,500
Paving Observation- \$12,000
Construction Administration- \$5,000
Utility Construction Administration- \$5,000

SPECIAL TERMS AND CONDITIONS: None

<u>The City of Windom, Mn</u> (Client)	<u>DeWild Grant Reckert and Associates Company</u> <u>d/b/a DGR Engineering</u> (Consultant)
By: _____	By: <u></u> Gary T. Kurth, P.E.
Title: _____ (Authorized signature and Title)	Title: <u>Vice President</u> (Authorized signature and Title)
Address: <u>444 9th Street</u>	Address: <u>1302 South Union Street</u>
City: <u>Windom, Mn 56101</u>	City: <u>Rock Rapids, IA 51246</u>
Date: <u>7-2-24</u>	Date: <u>6-26-24</u>

RESOLUTION #2024-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION APPOINTING ELECTION JUDGES FOR THE FORTHCOMING PRIMARY AND GENERAL ELECTION IN 2024

WHEREAS, pursuant to Minnesota Statutes, a Primary and a General Election will be held on August 13, 2024, and November 5, 2024, respectively; and

WHEREAS, it is necessary that election judges be appointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM,
MINNESOTA, AS FOLLOWS:

1. That the hours for voting at the above-mentioned elections shall be from 7:00 a.m. until 8:00 p.m.
2. The polling place for Wards I and II shall be at the Windom Community Center at 1750 Cottonwood Lake Drive.
3. The following election judges are hereby appointed to serve at the above-mentioned primary and general election.

WARD I PRECINCT I

NAME

Jackie Jurgens
Kathryn Nemitz
Tary Johnson
Darris Snelling
Lynne Elston
Wayne Alink
Jo Alink
Jane Cartwright
Lindsey Cartwright
Steven Clark
James Garrison
Kathy Hiley
Tim Hiley
Dona Olsen
Linda Eisenmenger
Mari Byam
Jan Dehemlow
Daryl Elston
Joan Hunter
Mary Krumwiede
Steven Kuntz

ADDRESS

829 12th Street
905 River Road
3125 Matthew Dr
380 1st Street
688 River Road
1187 River Road
1187 River Road
709 River Road
709 River Road
955 6th Street
783 Highland Road
870 18th Street
870 18th Street
901 Des Moines Ave
2285 Willnor Dr
1328 9th Ave
830 5th Ave
688 River Road
1325 20th Street
247 9th Street
760 Highland Rd

WARD I PRECINCT 11

<u>NAME</u>	<u>ADDRESS</u>
Marlene Nordquist	1995 Great Bend Blvd
Jeanette Schuur	2001 Great Bend Blvd
Rosalee Davis	861 18th Street
Nancy Meyer	628 18th Street
Carol Paplow	1156 River Rd
Linda Dawson	2570 River Rd
Thomas Wickie	2411 Douglas Street
Mary Franz	2034 Great Bend Blvd
Carol Jensen	410 1 st Street
Mary Meyer	480 19 th Street
Virginia Cook	1620 6 th Ave
Rose Purrington	665 22 nd Street
Mary Klosterbuer	616 17 th Street
Dale Boyer	2000 River Road
Laura Fresk	2700 Kalash Road
Marlene Smith	2654 River Road
Carolyn Torkelson	325 16 th Street
Karla Sorensen	1128 River Road
Elaina Nichols	2055 Great Bend Blvd
Fran Swenson	848 12 th Street
James Krueger	641 16 th Street
Dennis Johnson	1890 Red Leaf Court
Candy Soleta	1940 Great Bend Blvd
Dawn Aamot	1790 17 th Street
Angella Blanshan	1360 7 th Ave
Nathaniel Klassen	1433 11 th Ave
Kent Villa	620 22 nd Street

WARD 11 PRECINCT I

<u>NAME</u>	<u>ADDRESS</u>
Barb LaCanne	2265 7 th Ave
Karen Wickie	2411 Douglas St
Bruce Olson	853 Collins Ave
Mary Mohlencamp	688 Prospect Ave
Sharon Snelling	380 1 st Street
Kathy Brandt	455 1 st Street
Lisa Farag	837 Prospect Ave
Laura White	1535 17 th Street
Tom Riordan	144 9 th Street
Eugene Hanchett	629 4 th Ave
Jane Moldeschel	825 18 th St
Christa Stall	825 18 th St
Diane Vellema	1224 Collins Ave
Pam Hogan	43806 410 th Ave
Steve White	1535 17 th Street

WARD 11 PRECINCT 11

NAME

Jean Hoppe
Linda Ebeling
Deborah Polzin
Katherine Hansen
Ruby Wilson
Carol Hartman
Julienne Antes
Sandi Hunter-Snow
Alice Odden
Dona Purrington
Carol Brand
Lori Collins
Lavonne Minion
Karla Sorenson
Diane Kruger

ADDRESS

1705 Langley
1535 3rd Ave
1220 Drake
49219 County Rd 13
1036 Lakeview Ave
1114 Lakeview Ave
1165 Drake Ave
1532 2nd Ave N
2175 Cottonwood Lake Drive
645 5th Street
PO Box 302
349 5th Ave
1685 Redding Ave, Apt 113
1128 River Road
605 Prospect Ave

REGISTRATION & SUBSTITUTES

NAME

Denise Nichols
Leesa Arndt
Lisa Vollan
Emily Prokosch
Mackenzie Cirksena
Donna Torkelson

ADDRESS

2815 Cottonwood Lake Dr
93277 480th Ave
300 Highcroft Dr.
755 21st St
1685 N Redding Ave
721 Prospect Ave

Adopted this 2nd day of July, 2024.

Dominic Jones, Mayor

Attest: _____

Steven Nasby, City Administrator

WINDOM FIRE DEPARTMENT

938 5TH Avenue
WINDOM MN.56101

To the Windom Mayor and City Council Members:

The Windom Fire Department is asking for your approval to advertise for new firefighters to join our department. We are currently at 30 members on the department. In the near future we are preparing to be down 3-4 more members, so we would like to get some new firefighters on and trained before we lose those members. We would like to get 4-5 new firefighters put on the department early this fall, so we can get them through classes this fall and winter. They would have to go through the try-out and interview process that we have been using for the past several years. We score them and rank them on their performance and abilities and pick the best candidate's for the job. With your approval we would start advertising as soon as possible and hold the tryouts late summer or early fall.

If you have any questions in regards to this feel free to contact me at any time.

**Ben Derickson
Windom Fire Chief
507-832-8688
507-920-9003
WFD55@windommn.com**

MEMORANDUM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: City Council
FROM: John Nelson, Liquor Store Manager
DATE: June 28, 2024
RE: Annual Minnesota Municipal Beverage Association (MMBA) Fire Department Fundraiser

In an effort to help cities promote the community value of their municipal liquor store operations, the Minnesota Municipal Beverage Association (MMBA), in partnership with MolsonCoors, is coordinating the 6th annual fundraiser benefiting local fire departments. This event will run from August 1st to September 11th. This is an effort to help raise additional money for local fire departments as many are running on very tight budgets. All funds raised here in Windom will go directly to the Windom Fire Department upon City Council action.

River Bend Liquor is looking at doing two different fundraisers for the Windom Fire Department this year.

1. Pallet Raffle – River Bend Liquor is working with the Windom Fire Department Relief Association to have a Pallet of Coors Banquet or Coors Light raffled off. Tickets will be sold at the store along with some fire fighters selling tickets. Tickets will be \$10 each. All proceeds will benefit the Windom Fire Department Relief Association.
2. Donation based on a portion of sales of Coors Banquet & Coors Light from August 1st to September 11th. The funds for the Fire Department, through sales, would be broken down as follows:
 - \$1 for every 24pk Package Sold
 - \$0.75 for every 15pk/18pk Package Sold
 - \$0.50 for every 9pk/12pk Package Sold
 - \$0.25 for every 6pk Package Sold

Total Proceeds from this fundraiser would be transferred to the Fire Department General Fund to be used to offset equipment purchases during the 2024 fiscal year. The fiscal impact is minimal as this would be done in lieu of advertising a sale on these products. When this was done last year it resulted in a transfer of \$607.50.

ACTION ITEM



CITY OF WINDOM

444 9th Street

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

www.windom-mn.com

TO: CITY COUNCIL
FROM: MAYOR DOMINIC JONES
CC MEETING DATE: JULY 2, 2024
RE: Mayor Appointment
DEPT: Mayor/Council
CONTACT: Mayor Dominic Jones

Recommendations/Options/Action Requested

Recommendation from Mayor Jones to the City Council for approval of the following appointment.

Issue Summary/Background

EDA Commission

Stacie Sanow

Term Expires

12/31/2027

Fiscal Impact

None.

Attachments

None.

SUMMARY

VALUE OF WORK COMPLETED TO DATE \$3,613,809.86
LESS RETAINAGE (5%) \$180,690.49
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT \$3,433,119.37
LESS ESTIMATES PREVIOUSLY APPROVED.....
 Pay Estimate No. 1..... \$218,220.30
 Pay Estimate No. 2..... \$265,352.04
 Pay Estimate No. 3..... \$164,064.76
 Pay Estimate No. 4..... \$140,030.00
 Pay Estimate No. 5..... \$818,756.17
 Pay Estimate No. 6..... \$640,015.00
 Pay Estimate No. 7..... \$735,836.75
 Pay Estimate No. 8.....
 Pay Estimate No. 9.....
 Pay Estimate No. 10.....
 Pay Estimate No. 11.....
 Pay Estimate No. 12.....
TOTAL AMOUNT DUE THIS ESTIMATE..... \$450,844.35

ORIGINAL CONTRACT PRICE..... \$5,563,762.48
EXPECTED FINAL CONTRACT COST (w/C.O.s, Additions & Deletions)..... \$5,563,762.48
LESS TOTAL PAYMENTS, INCLUDING THIS PAYMENT..... \$3,433,119.37
EXPECTED CONTRACT BALANCE AFTER THIS PAYMENT..... \$2,130,643.11
% OF EXPECTED FINAL CONTRACT PRICE PAID, INCL. THIS PAYMENT..... 62%

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

By WILCON CONSTRUCTION SERVICES, LLC, Contractor

By Clyde V. L. Date 6/20/24

CERTIFICATE

THE AMOUNT OF \$450,844.35 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

CITY OF WINDOM ELECTRIC DEPARTMENT, Owner

By _____
Title _____
Date _____

DGR ENGINEERING, Engineer

By Thomas Zio
Title Project Engineer
Date 6/20/2024

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
D1	Removal of the existing vehicle storage building above grade (as req'd)	1	\$ 25,912.00	\$ 12,088.00	\$ 38,000.00	\$ 38,000.00	1	100%	\$ 38,000.00			\$ -
D2	Removal of existing concrete, including vehicle storage slab and fits (cu. yd.) (refer to drawing S1)	320	\$ 65.87	\$ 65.87	\$ 131.74	\$ 42,156.80	320	100%	\$ 42,156.80			\$ -
C1	Embankment Borrow (cu. yd.)	2,300	\$ 28.83	\$ 28.83	\$ 57.66	\$ 126,852.00	1,320	60%	\$ 76,111.20			\$ -
C2	Building Subsoils Core-out & Disposal (cu. yd.)	1,880	\$ 22.65	\$ 22.65	\$ 45.30	\$ 85,164.00	1,880	100%	\$ 85,164.00			\$ -
C3	12" Subgrade Preparation (sq. yd.)	620	\$ 2.94	\$ 2.94	\$ 5.88	\$ 3,645.60			\$ -			\$ -
C4	Class 5 Base (tons)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00			\$ -			\$ -
C5	7" PCC Surfacing (sq. yd.)	620	\$ 36.22	\$ 49.28	\$ 85.50	\$ 53,010.00			\$ -			\$ -
C6	6" PCC Sidewalk (sq. yd.)	30	\$ 36.22	\$ 49.28	\$ 85.50	\$ 2,565.00			\$ -			\$ -
C7	Landscaping Rock (tons)	15	\$ 103.00	\$ 103.00	\$ 206.00	\$ 3,090.00			\$ -			\$ -
C8	Crushed Substation Rock (tons)	15	\$ 75.30	\$ 75.30	\$ 150.60	\$ 2,259.00			\$ -			\$ -
C9	Pavement Removal (sq. yd.)	790	\$ 4.70	\$ 4.70	\$ 9.40	\$ 7,426.00	790	100%	\$ 7,426.00			\$ -
C10	Sanitary Sewer Service (ln. ft.)	50	\$ 76.47	\$ 76.47	\$ 152.94	\$ 7,647.00	50	100%	\$ 7,647.00			\$ -
C11	Roof Drainline (ln. ft.)	160	\$ 55.88	\$ 55.88	\$ 111.76	\$ 17,881.60	160	100%	\$ 17,881.60			\$ -
C12	4" Perforated Subdrain (ln. ft.)	100	\$ 17.65	\$ 17.65	\$ 35.30	\$ 3,530.00			\$ -			\$ -
C13	Sanitary Sewer Cleanout (ea.)	1	\$ 835.29	\$ 835.29	\$ 1,670.58	\$ 1,670.58	1	100%	\$ 1,670.58			\$ -
C14	Storm Sewer Cleanout (ea.)	3	\$ 1,175.88	\$ 1,175.88	\$ 2,351.76	\$ 7,055.28	3	100%	\$ 7,055.28			\$ -
C15	Connect to Existing Sanitary Sewer (ea.)	1	\$ 2,344.70	\$ 2,344.70	\$ 4,689.40	\$ 4,689.40	1	100%	\$ 4,689.40			\$ -
C16	Connect to Existing Storm Sewer (ea.)	1	\$ 1,877.00	\$ 1,877.00	\$ 3,754.00	\$ 3,754.00	1	100%	\$ 3,754.00			\$ -
C17	Pipe Bollard (ea.)	14	\$ 506.25	\$ 1,125.00	\$ 1,631.25	\$ 22,837.50			\$ -			\$ -
C18	PCC Stairs with Railings (ea.)	1	\$ 5,760.00	\$ 5,850.00	\$ 11,610.00	\$ 11,610.00			\$ -			\$ -
C19	Silt fence/wattles/rock socks (ln. ft.)	50	\$ 7.06	\$ 7.06	\$ 14.12	\$ 706.00	50	100%	\$ 706.00			\$ -
C20	SWPPP management (ea.)	1	\$ 5,441.76	\$ 5,441.76	\$ 10,883.52	\$ 10,883.52	0.40	40%	\$ 4,365.05			\$ -
C21	Seeding, Fertilizing and Mulching (as req.)	1	\$ 4,275.00	\$ 2,018.75	\$ 6,293.75	\$ 6,293.75			\$ -			\$ -

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
C22	Clearing and Grubbing (as req'd)	1	\$ 735.30	\$ 735.30	\$ 1,470.60	\$ 1,470.60	1	100%	\$ 1,470.60			\$ -
A1	Building envelope components (as req'd)	1	\$ 141,072.00	\$ 261,990.00	\$ 403,062.00	\$ 403,062.00	0.96	96%	\$ 388,459.99	0.22	22%	\$ 90,000.00
A2	Interior components (as req'd)	1	\$ 375,172.00	\$ 202,015.00	\$ 577,187.00	\$ 577,187.00	0.50	50%	\$ 288,238.42	0.17	17%	\$ 101,000.00
A3	Temporary Enclosure (as req'd)	1	\$ 14,117.00	\$ 9,822.00	\$ 23,939.00	\$ 23,939.00	1	100%	\$ 23,939.00			\$ -
S1	Foundation, bldg footings, fdn walls, trenches, slab, and engine ftns (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00	1	100%	\$ 52,130.00			\$ -
S2	Foundation, Transformer Manhole (as req'd)	1	\$ 26,065.00	\$ 26,065.00	\$ 52,130.00	\$ 52,130.00			\$ -			\$ -
S3	Foundation, Exhaust Stacks (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00	2	100%	\$ 52,128.00			\$ -
S4	Trench covers and associated steel supports (as req'd)	2	\$ 13,032.00	\$ 13,032.00	\$ 26,064.00	\$ 52,128.00			\$ -			\$ -
S5	Concrete masonry walls and masonry wall modification (as req'd)	1	\$ 34,100.00	\$ 34,100.00	\$ 68,200.00	\$ 68,200.00	1	100%	\$ 68,200.00			\$ -
S6	Installation of the floor opening, hoist, and hoist support structure (as req'd)	1	\$ 8,823.00	\$ 12,352.00	\$ 21,175.00	\$ 21,175.00	1	100%	\$ 21,175.00			\$ -
S7	Structural Steel and metal deck (as req'd)	1	\$ 241,334.00	\$ 606,373.00	\$ 847,707.00	\$ 847,707.00	0.90	90%	\$ 762,903.69			\$ -
M1	Plumbing System (as req'd)	1	\$ 111,705.00	\$ 208,811.00	\$ 320,516.00	\$ 320,516.00	0.85	85%	\$ 272,613.00	0.14	14%	\$ 44,000.00
M2	HVAC System, Office Area (as req'd)	1	\$ 87,799.00	\$ 154,176.00	\$ 241,975.00	\$ 241,975.00	0.79	79%	\$ 190,428.00	0.16	16%	\$ 39,600.01
M3	Building Ventilation System, Generation Plant (as req'd)	1	\$ 40,000.00	\$ 467,694.00	\$ 507,694.00	\$ 507,694.00	0.92	92%	\$ 465,150.00	0.03	3%	\$ 13,700.00
M4	Compressed Air System (as req'd)	1	\$ 15,588.00	\$ 38,235.00	\$ 53,823.00	\$ 53,823.00			\$ -			\$ -
M5	Engine Cooling System (as req'd)	2	\$ 36,170.00	\$ 61,323.00	\$ 97,493.00	\$ 194,986.00	0.90	45%	\$ 87,550.00	0.09	5%	\$ 9,250.00
M6	Engine Exhaust System (as req'd)	2	\$ 23,294.00	\$ 32,776.00	\$ 56,070.00	\$ 112,140.00	0.97	48%	\$ 54,281.00	0.20	10%	\$ 11,280.00
M7	Fuel System (as req'd)	1	\$ 32,352.00	\$ 21,470.00	\$ 53,822.00	\$ 53,822.00	0.27	27%	\$ 14,620.00	0.27	27%	\$ 14,620.00
M8	Urea System (as req'd)	1	\$ 19,505.00	\$ 26,176.00	\$ 45,681.00	\$ 45,681.00			\$ -			\$ -
E1	Control Panel Modifications (as req'd)	1	\$ 3,529.00	\$ 8,824.00	\$ 12,353.00	\$ 12,353.00	0.21	21%	\$ 2,588.00	0.10	10%	\$ 1,294.00
E2	Station service transformer installation (each)	1	\$ 22,059.00	\$ 20,588.00	\$ 42,647.00	\$ 42,647.00	0.46	46%	\$ 19,480.01	0.04	4%	\$ 1,680.00
E3	Switchgear room electrical equipment (as req'd)	1	\$ 7,294.00	\$ 22,941.00	\$ 30,235.00	\$ 30,235.00	0.50	50%	\$ 15,080.00	0.35	35%	\$ 10,680.00
E4	Generator room and roof electrical equipment (as req'd)	1	\$ 17,647.00	\$ 32,352.00	\$ 49,999.00	\$ 49,999.00	0.21	21%	\$ 10,550.00	0.05	5%	\$ 2,585.00
E5	Existing generation plant modifications (as req'd)	1	\$ 5,882.00	\$ 5,647.00	\$ 11,529.00	\$ 11,529.00	0.05	5%	\$ 530.00			\$ -

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L. & M	Ext. Price L. & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E6	Office building modifications (as req'd)	1	\$ 23,529.00	\$ 11,176.00	\$ 34,705.00	\$ 34,705.00	1	100%	\$ 34,705.00	0.25	25%	\$ 8,653.00
E7	Substation fence modifications (as req'd)	1	\$ 5,294.00	\$ 8,235.00	\$ 13,529.00	\$ 13,529.00			\$ -			\$ -
E8	Generation plant lighting and power (as req'd)	1	\$ 66,176.00	\$ 34,000.00	\$ 100,176.00	\$ 100,176.00	0.62	62%	\$ 62,218.59	0.14	14%	\$ 14,080.00
E9	Cable tray additions (as req'd)	1	\$ 52,941.00	\$ 26,471.00	\$ 79,412.00	\$ 79,412.00	0.70	70%	\$ 55,300.00	0.43	43%	\$ 34,300.00
E10	Grounding additions (as req'd)	1	\$ 20,588.00	\$ 10,118.00	\$ 30,706.00	\$ 30,706.00	0.22	22%	\$ 6,770.00	0.16	16%	\$ 4,770.00
E11	Neutral grounding reactors (each)	2	\$ 7,353.00	\$ 16,706.00	\$ 24,059.00	\$ 48,118.00			\$ -			\$ -
E12	Generator power cable 15 kV (3) 1/0 AWG Cu. (ft.)	380	\$ 12.35	\$ 42.35	\$ 54.70	\$ 20,786.00	211	55%	\$ 11,535.00	211	55%	\$ 11,535.00
E13	Generator neutral cable 15 kV (1) 1/0 AWG Cu. (ft.)	50	\$ 10.00	\$ 22.65	\$ 32.65	\$ 1,632.50			\$ -			\$ -
E14	Generator neutral cable 600 V (1) 1/0 AWG Cu. (ft.)	360	\$ 5.60	\$ 22.65	\$ 28.25	\$ 10,170.00	298	83%	\$ 8,430.00	298	83%	\$ 8,430.00
E15	Primary station service cable, 15 kV, (3) 1/0 Str. Al. (ft.)	210	\$ 16.18	\$ 47.35	\$ 63.53	\$ 13,341.30			\$ -			\$ -
E16	Secondary station service cable, 600 V, (4) #350 Str. Cu. (ft.)	150	\$ 17.65	\$ 48.82	\$ 66.47	\$ 9,970.50			\$ -			\$ -
E17	Secondary station service cable, 600 V, (4) #400 Str. Cu. (ft.)	75	\$ 16.47	\$ 46.77	\$ 63.24	\$ 4,743.00			\$ -			\$ -
E18	(4) Conductor #4/0, 4/C-4/0 (ft.)	60	\$ 16.47	\$ 46.77	\$ 63.24	\$ 3,794.40			\$ -			\$ -
E19	(4) Conductor #2/0, 4/C-2/0 (ft.)	60	\$ 14.12	\$ 43.00	\$ 57.12	\$ 3,427.20			\$ -			\$ -
E20	(4) Conductor #1/0, 4/C-1/0 (ft.)	60	\$ 12.94	\$ 41.00	\$ 53.94	\$ 3,236.40			\$ -			\$ -
E21	(4) Conductor #2, 4/C-2 VFD (ft.)	700	\$ 7.06	\$ 14.71	\$ 21.77	\$ 15,239.00			\$ -			\$ -
E22	(4) Conductor #4, 4/C-4 (ft.)	260	\$ 5.88	\$ 17.35	\$ 23.23	\$ 6,039.80			\$ -			\$ -
E23	(4) Conductor #4, 4/C-4 VFD (ft.)	380	\$ 5.88	\$ 17.35	\$ 23.23	\$ 8,827.40			\$ -			\$ -
E24	(4) Conductor #6, 4/C-6 (ft.)	120	\$ 5.88	\$ 16.30	\$ 22.18	\$ 2,661.60			\$ -			\$ -
E25	(4) Conductor #6, 4/C-6 VFD (ft.)	640	\$ 5.88	\$ 16.30	\$ 22.18	\$ 14,195.20			\$ -			\$ -
E26	(2) Conductor #8, 2/C-8 (ft.)	170	\$ 3.53	\$ 15.00	\$ 18.53	\$ 3,150.10			\$ -			\$ -
E27	(4) Conductor #8, 4/C-8 (ft.)	215	\$ 4.71	\$ 15.00	\$ 19.71	\$ 4,237.65			\$ -			\$ -
E28	(2) Conductor #12, 2/C-12 (ft.)	680	\$ 3.53	\$ 12.00	\$ 15.53	\$ 10,560.40			\$ -			\$ -
E29	(3) Conductor #12, 3/C-12 (ft.)	5,685	\$ 3.53	\$ 14.71	\$ 18.24	\$ 103,694.40			\$ -			\$ -

Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
E30	(4) Conductor #12, 4/C-12 (ft.)	450	\$ 4.71	\$ 16.71	\$ 21.42	\$ 9,639.00			\$ -			\$ -
E31	(2) Conductor #14, 2/C-14 (ft.)	3,810	\$ 2.36	\$ 12.06	\$ 14.42	\$ 54,940.20			\$ -			\$ -
E32	(12) Conductor #14, 12/C-14 (ft.)	1,420	\$ 8.24	\$ 12.06	\$ 20.30	\$ 28,826.00			\$ -			\$ -
E33	(2) Conductor #16 Shielded, 2/C-16S (ft.)	780	\$ 2.36	\$ 9.65	\$ 12.01	\$ 9,367.80			\$ -			\$ -
E34	(3) Conductor #16 Shielded, 3/C-16S (ft.)	640	\$ 2.95	\$ 3.35	\$ 6.30	\$ 4,032.00			\$ -			\$ -
E35	Cat 6 cables (as req'd)	1	\$ 206.00	\$ 2,530.00	\$ 2,736.00	\$ 2,736.00			\$ -			\$ -
G1	General conditions (as req'd)	1	\$ 438,812.00		\$ 438,812.00	\$ 438,812.00	0.60	60%	\$ 263,330.65	0.10	10%	\$ 43,880.00
G2	Mobilization (as req'd)	1	\$ 74,143.00		\$ 74,143.00	\$ 74,143.00	1	100%	\$ 74,143.00			\$ -
G3	General construction allowance (as req'd)	1	\$ 100,000.00		\$ 100,000.00	\$ 100,000.00	0.09	9%	\$ 9,236.00	0.09	9%	\$ 9,236.00
						TOTAL CONTRACT PRICE:	\$5,563,762.48		TOTAL TO DATE:	\$3,613,809.86		CONTRACT TOTAL
										THIS PERIOD:		\$474,573.01

PROPOSAL REQUEST PAYMENT TRACKING
CONSTRUCTION OF A GENERATION PLANT
CITY OF WINDOM ELECTRIC DEPARTMENT
DGR Project Number 425305

\$ 100,000.00 Construction Allowance

PR	Description	Value of Proposed Changes	Value of Accepted Changes	Running Total*	AFF 1 - 7	AFF 8	AFF 9	AFF 10	AFF 11	AFF 12	AFF 13	AFF 14	AFF 15	Total	Difference
1	Foundation Insulation	\$ 1,004.00	\$ 1,004.00	\$ 98,996.00	\$ -	\$ 1,004.00								\$ 1,004.00	\$ -
2	Concrete Demo	1,848.00	-	98,996.00										-	-
3	8 inch Clips	2,506.00	-	98,996.00										-	-
4	Fireproofing	PENDING	-	98,996.00										-	-
5	Duct Removal (Existing Roof)	8,232.00	8,232.00	90,764.00	-	8,232.00								8,232.00	-
6	Omit IMP / Add Box Rib (Siding)	(7,588.00)	(7,588.00)	98,352.00	-									-	(7,588.00)
7A	Demo / Reframe Opening (Genset)	4,253.00	-	98,352.00										-	-
7B	Demo Opening / 9' OHD	11,442.00	-	98,352.00										-	-
8				98,352.00										-	-
9				98,352.00										-	-
10				98,352.00										-	-
11				98,352.00										-	-
TOTAL		\$ 21,697.00	\$ 1,648.00		\$ -	\$ 9,236.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,236.00	\$ 12,461.00
Adjusted Balance*		\$ (78,303.00)	\$ (98,352.00)												
Original Contract Price		\$ 5,563,762.48													
Adjusted Contract Price			\$ 5,465,410.48												

* A contingency allowance of \$100,000 was included in the project documents.
- Proposed change was not accepted.